



## Transfer Request

Employee Name: Sytha Giles

Date: 1/10/2018

Current Shift/Dept.: 1<sup>st</sup> Op Checker

Shift Requesting: 1<sup>st</sup> QA/GMP Mon.

Reason: open position

Date of Requested Transfer: 2-5-18

Office Use Only

Attendance: Great

Work Performance: 3/6/2017 (SCORE 5.0)

Available Opening: \_\_\_\_\_

CMG Approval: Kelsey Sikkink

Department Manager Approval: M. Blumack & Kendra Junt

Work Restrictions: N/A

Current Wage: \$13.25 New Wage: \$14.25/hr

Hire Date: 03/5/14

09/2011

HR Initials JK