

# Sydney Newlands

## **Ready Or Not Here I Come World!!**

Longmont, CO

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7204629938

I am extremely optimistic, a fast learner, and love opening my horizon up to trying new things!! I hope that YOU will give me a chance to show you that I'm just the Gal you need!!

Willing to relocate to: Broomfield, CO - Westminster, CO - Temecula, CA

Authorized to work in the US for any employer

## Work Experience

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### **Warehouse Assembly Worker Temp**

Circle Graphics - Longmont, CO

October 2020 to January 2021

I was hired on as a temp at this job, I cut pictures on a XY machine, I canvased pictures, labeled them, boxed them up, and placed each shipment in there designated places. I absolutely loved this job! The fast pace friendly environment!

- Created packing labels
- Performed repetitive sealing of parts
- Conducted installation of assembly
- Determined work orders
- Operated assembly equipment to determine required units

### **Distributor Sales Representative**

It Works Distributor

August 2019 to September 2020

I was a distributor for it works health and beauty product. Using social media Platforms (Facebook and Instagram) as well as within my family and friends.

### **Sub-Contractor**

Georgie's Remodeling and Maintenance - Boulder, CO

April 2015 to May 2019

My boss was contracted with classic property management. We did jobs ranging from sanding and panting decks, Putting up drywall, and Maintenance of apartment complex's. Maintained this job for a good 4 years which was a great accomplishment especially being a woman in this profession. The reason I left was I got pregnant with my daughter and could no longer work due to being high risk. Now I just want to do something different and widen my horizon.

## Education

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### **High school diploma**

August 2009 to May 2013

## Skills

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- Handyman
- Remodeling
- Landscape Maintenance
- Communications
- Time Management
- Time & Attendance Systems
- Drywall
- Mowing
- Front Desk (1 year)
- Computer Skills (5 years)
- Cash Handling (6 years)
- Communications (4 years)
- Customer Service (4 years)
- Microsoft Word (8 years)
- Microsoft Office (3 years)

## Assessments

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### **Construction Safety — Proficient**

June 2020

Using safe practices while on a construction site

Full results: [Proficient](#)

### **Basic Maintenance and Repair — Familiar**

June 2020

Performing basic repairs and maintenance for apartment complexes, office buildings, and other facilities

Full results: [Familiar](#)

### **Work Style: Reliability — Highly Proficient**

June 2020

Tendency to be dependable and come to work

Full results: [Highly Proficient](#)

### **Customer Focus & Orientation — Proficient**

June 2020

Responding to customer situations with sensitivity

Full results: [Proficient](#)

### **Work Motivation — Highly Proficient**

June 2020

Level of motivation and discipline applied toward work

Full results: [Highly Proficient](#)

### **Cashier Skills — Proficient**

July 2020

Counting cash, processing transactions, following written procedures, and attending to details.

Full results: [Proficient](#)

### **Manufacturing: Quality Inspection — Proficient**

July 2020

Making precise measurements, reading prints, and making pass/fail decisions.

Full results: [Proficient](#)

### **Manufacturing Fit — Proficient**

July 2020

Measures the traits that are important for success in manufacturing roles.

Full results: [Proficient](#)

### **Cooking Skills: Basic Food Preparation — Familiar**

July 2020

Preparing food, using cooking equipment, and converting ingredient measurements.

Full results: [Familiar](#)

### **Teamwork: Interpersonal Skills — Highly Proficient**

October 2020

Responding to challenging team situations at work

Full results: [Highly Proficient](#)

### **Work Style: Conscientiousness — Highly Proficient**

October 2020

Tendency to be well-organized, rule-abiding, and hard-working

Full results: [Highly Proficient](#)

### **Work Style: Reliability — Highly Proficient**

June 2020

Tendency to be dependable and come to work

Full results: [Highly Proficient](#)

### **Management & Leadership Skills: Impact & Influence — Familiar**

October 2020

Choosing the most effective strategy to inspire and influence others to meet business objectives

Full results: [Familiar](#)

### **Attention to Detail — Proficient**

November 2020

Identifying differences in materials, following instructions, and detecting details among distracting information

Full results: [Proficient](#)

### **Sales Skills — Familiar**

November 2020

Influencing and negotiating with customers

Full results: [Familiar](#)

### **Management Fit — Proficient**

November 2020

Measures the traits that are important for success in management positions.

Full results: [Proficient](#)

### **Inside sales — Proficient**

January 2021

Understanding and responding appropriately in sales scenarios, and performing common sales calculations

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.