

Susan Walker

Fort Collins, CO 80521

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Hi my name is walker i am 23 yr who has an incredible work ethic and always has a can do attitude. I am always excited to try and learn new things in the work space and I'm excited to meet and work with new people

Authorized to work in the US for any employer

Work Experience

Front Team Member

Culver's-Johnstown, CO

March 2022 to August 2022

As a front of house team member I was responsible for the following activities such as greet each customer as they came in along with assisting them, and making sure their order was spectacular and after we get everyone's food ordered to go and we were sent to check on them during their meal and make sure that there wasn't any more condiments or something that was wrong or anything that we can fix for them walk, making sure the lobby was a clean and sanitized area for everyone we were in charge of cleaning the bathrooms. And would also be responsible with assisting drive-through, whether that was taking orders over the microphone or we were running the orders out to the car specifically.

Live-in Nanny/Housekeeper

Private family-Ontario, CA

October 2021 to March 2022

I was responsible for keeping up with the house work and home management alongside my normal daily duties of tending to the children. My responsibilities in detail were sleep training and night bottle feeds. I would wake them and get them ready for the day followed by their first feedings of the day. I was responsible for keeping up with the schedule that the boys were on. I noted feed time, diaper changes, sleep time and wake up to the minute. On the days when we didn't have music, Class I was the boys sole caregiver and was responsible for making learning and enrichment activities and programs to show them and let them explore. The home duties consisted of cooking dinner for the family and packing family lunches. I cleaned the kitchen and various rooms and bathrooms of the home whilst the children took their nap and or went to bed for the night. I would do one final clean up of the home while the family would rest

Wendy's Crew Member

Wendy's-Fort Collins, CO

June 2021 to October 2021

I was a cashier and my responsibilities included stock in the front greeting customers and taking orders serving customers with their orders making sure that the lobby would stay clean throughout the day with the bathrooms tables the floors wiping down the doors in the windows. And at the end of the night we would have to go back through do the tables the floors the windows the doors again clean the bathrooms and make sure it was stocked up for the next day and also take out the trash is throughout the day. And

at the end of the night we'd be responsible for counting our drawers and making sure they were exactly at \$150 and then whatever money extra we'd have to drop into the safe

Cafe mexicali

Café Mexicali-Fort Collins, CO
March 2021 to June 2021

I was a line worker so I would be Responsible for getting to work anywhere from 30 to 45 minutes early so I can make sure that the lettuce was done and everything was put out properly and on days that I wasn't a line worker I would be on lobby which means I would walk around all day long and clean the tables in the bathrooms and the floors and make sure there was no messes anywhere.

Target warehouse

Exact Staff-Rialto, CA
September 2020 to February 2021

I was a box cuter when I first started and I'm Responsibilities consisted of cutting boxes as fast as humanly could on stacking them in a nice and neat piles so that the decanters could scan the items faster. I also worked up Upstairs in some of my jobs up there where to take a box of clothing and count how many items are in each box and then fold each item and put them in their individual target bags and seal them and write the number down . I would also have to do shoot control which is where you once a box is full of clothes you fold the box over and you push it down the shoot and put a new box in there for it to start again.

Amazon Fulfillment Associate

Amazon.com-San Bernardino, CA
July 2020 to September 2020

I was a decanter so I would have to take boxes off the line and Count the amount of items in the box scan them into a yellow bin and send that bin up to be stowed. I was also a stower during my time there I had to would have to take the items sent from down stairs and scan them into there respected boxes and I would have a cart full anywhere from 10 to 16 yellow creates full of items that would need to be put away in the correct box and isles.

Volunteer teaching assistant

Foursquare community church
August 2013 to March 2017

I would help make lesson plans and watch over the kids as they would play during bible study and help with snacks and clean up as well.

Education

High school diploma

Rancho Cucamonga High School - Rancho Cucamonga, CA
July 2019 to May 2020

Skills

- Hard working

- I get along and work great with others
- Photography (3 years)
- Classroom Management
- Teaching
- Adobe Photoshop
- Graphic Design
- Childcare
- Toddler Care
- Time Management
- Tutoring
- Video Production
- Adobe Illustrator
- Adobe Dreamweaver
- Web Design
- Video Editing
- Adobe Premiere
- Customer service
- Communication skills
- Sales
- Cash register
- POS
- Stocking
- Restaurant experience
- Serving
- Food handling
- Hotel experience
- Hospitality
- Guest services
- Baking