



Reichel Foods, Inc. Employee Warning Notice

Employee Information

Date: 4-9-13
Employee Name: SUSAN BREAK SHEA
Job Title: MV2
Manager/Supervisor: RICK NELSON

Type of Warning

Verbal Warning
Written Warning
Final Warning

Type of Offense

Tardiness/Leaving Early
Absenteeism
Violation of Company Policies
Substandard Work
Violation of Safety Rules
Rudeness to Customers/Coworkers
Other

Details

Description of Incident (Describe incident and list the date, time; and any witnesses present)
ON SEVERAL OCCASSIONS SHE HASN'T PUT IN ENOUGH APPLES AFTER BEING NOTIFIED TO DO SO

Plan for Improvement:
SHE NEEDS TO WORK FASTER USING BOTH HANDS

Consequences of Further Infractions:
WRITTEN WARNING

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Employee Signature: Susan Break Shea
Manager/Supervisor Signature: Rick Nelson

Date: 4-09-13
Date: 4-9-13

Manager/Supervisor

Date

Witness signature (if employee understands warning but refuses to sign)

Date