

# Susan Gergas

Naples, FL 34109  
[sgergas@gmail.com](mailto:sgergas@gmail.com)  
(262) 620-2793

To obtain a position as a Physical Therapist Assistant (PTA) working with a dedicated team of professionals to assist clients to achieve their goals of rehabilitation.

Authorized to work in the US for any employer

## Work Experience

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### **Physical Therapist Assistant**

Aegis Therapies - Naples, FL  
July 2009 to Present

-SNF, Home Health, Outpatient

### **Director of Practice Development**

Kenosha Visiting Nurse Association - Kenosha, WI  
January 2009 to July 2009

- Networked with Clinic Directors to decide which referral sources to target based on past and present referral numbers
- Developed relationships with Healthcare professionals and office staff through sales and marketing techniques such as setting up luncheons, dispensing collateral on behalf of the clinical directors and working closely with the marketing directors to determine results.

Co-Director of Clinical Operations Kenosha North Site/ Physical Therapist Assistant

- Responsible for day-to-day operations in a fasted paced outpatient physical therapy clinic that averaged 900 patients a month including developing and maintaining budgets, hiring and staff development, and maintaining excellent customer service to ensure expected outcomes and high quality of care.
- Aide/Tech Manager for 16 clinics: oversee hiring/termination procedures, training, in-services, coverage and scheduling of ancillary staff to streamline the process for each clinic. Developed aide budget based on FTE's of each clinic to decrease aide budget by 50%.
- OSHA/ Safety Manager: Developed OSHA Compliance manuals for all clinical sites. Conduct yearly training and requirements for OSHA regulations.
- DME/Inventory Control: Developed relationships with vendors to secure competitive pricing to reduce clinical costs of supplies and equipment and reach budget goals for each clinic. Order supplies and DME's for each clinic while minimizing costs. Developed a flow chart for processes for ordering DMEs. Developed inventory replacement controls to decrease costs of replacing supplies.
- Clinical Instructor and Coordinator for Physical Therapy Assistant Students: Arranged scheduling for volunteer and internship students.
- Experience working with orthopedic, neurological, balance and vestibular patients.

- Licensed in Illinois and Florida as a PTA
- Home Heath Care- Provide in-home Physical Therapy

## **Physical Therapist Assistant/ Co-Director**

Sports Physical Therapy and Rehabilitation Specialists - Kenosha, WI  
June 1998 to July 2009

3915-30th Avenue, Kenosha, WI 53144  
See Resume

## Education

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### **MBA degree in Health Care Administration**

Bellevue University - Bellevue, NE  
2005 to 2007

### **BS degree in Health Care Management in Health Care Management**

Touro University International  
2002 to 2004

### **Associate Degree in Physical Therapist Assistant**

Gateway Technical College - Kenosha, WI  
1996 to 1998

### **General Studies**

UW - Racine, WI  
1993 to 1995

### **Pre-PT and Psychology**

UW - Madison, WI  
1990 to 1993

## Skills

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- Microsoft Office, Kinnser (7 years)
- Dementia Care

## Certifications and Licenses

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### **Licensed Physical Therapy Assistant**

### **CPR Certification**