

Stevey James

Wellington, CO

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+1 970 413 0971

Work Experience

Waitress

Riverside Cafe-Wray, CO

August 2023 to Present

Cleaning duties, answering phones, For call in to go orders, taking orders from customers putting orders in correctly topping drinks off and serving food

Parts Specialist

O'Reilly Auto Parts-Fort Collins, CO

April 2021 to March 2022

I was an Assistant manager, Organizing parts, checking in orders, customer service, answering phones, answering emails, scheduling other employees for shifts opening the store, closing the store running deliveries to commercial accounts

Dispatcher/ doc worker

Lineage Logistics-Greeley, CO

March 2018 to March 2019

I started off as a dock worker throwing boxes, wrapping working with the USDA and labeling loading trucks to be shipped out with meat cheese and even bread then was promoted to go up to the office and still deal with the drivers do paperwork answer emails answer, phone calls and scheduling Pick up times and unload times

Education

High school diploma

Fort Collins, CO

August 2009 to May 2014

Skills

- Serving Experience
- Restaurant Experience
- Organizational Skills
- Upselling
- Busser
- Assistant Manager Experience
- Merchandising
- Guest Services

- Data entry
- Microsoft Excel
- Microsoft Office

Certifications and Licenses

Driver's License