

Steven Graves

MOVING TO FORT COLLINS 1st OF DECEMBER

Lincoln, NE 68531

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Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Delivery Driver

Heritage Nursery - Roca, NE

March 2021 to Present

- Delivery of plants using 26' truck
- Load unload truck.
- Make sure arrival times are met.
- Great communication with customers to know the plan and times.
- Staying safe and attentive while on the road.

Parts Specialist

Wickham tractor co - Greeley, CO

September 2019 to March 2021

- Part sales
- Parts inventory.
- Warehouse.
- Forklift operator.
- Ship/receive
- Dailey stock orders
- Drive route truck daily.
- Customer service specialist.

Sales Representative

Victra - Verizon Wireless Premium Retailer - Crete, NE

August 2013 to September 2019

Every day I worked I arrived to give my customers the best wireless experience they have ever had.

I love the goals and accomplishments that came with this roll.

Helping customers make the right selection and getting what they want not what we think they need.

Assistant manager

Rent a Center

July 2009 to August 2013

Responsibilities:

- Train any new hires.

- Payroll.

- Filing and essential office duties.

- Marketing and promotions

- Inside and outside sales.

- Ran day to day operations, also ran the store at times.

- Basic office duties performed on a daily basis.

- Over seen 3 other employees.

- Top of the store in customer satisfaction.

- Called to inform past and current customers about sales and promotions.

- Did collections on outstanding accounts.

- Route deliveries.

- Box truck driving experience.

- In store inventory scans.

- Warehouse organization.

- Only person certified on forklift.

- Ran skid loader during winter for snow removal.

Accomplishments

I grew the business by 300 customers while I was there. Greatest accomplishment on this job, was becoming the assistant manager within 3 months. It took hard work and determination but I did it, and that's what I have to offer to your company.

Skills Used

For this job I used my great people skills, I was always dealing with customers. Some angry some nice, I was always able to help out and fix the problem with a angry customer.

Landscape Technician

Steve's lawn and landscaping - Crete, NE
April 2006 to July 2009

- Mowing/weed control
- Trimming trees and bushes
- Raking and leaf blower
- Snow removal in the winter
- Rock removal
- Remodels

Education

High school or equivalent

Skills

- Sales
- Scheduling
- Management
- Inventory
- Training
- Team Building
- Customer Service Skills
- Inventory Management
- Delivery Driver Experience
- Outside Sales
- Route Driving
- Snow Plowing
- Inside Sales
- Retail sales
- Management
- Sales management
- Mobile applications
- Retail management
- Supervising experience
- Management
- Freight
- Social media management
- Leadership

- Android
- Box Truck
- Shipping & Receiving
- Team Work
- Reliability
- Problem-solving
- Mowing

Certifications and Licenses

Forklift Certified

forklift certification