

Steve Stableski

Brooklyn Park, MN

- Email me on Indeed: <http://www.indeed.com/r/Steve-Stableski/5293a115a2e57aca>

Work Experience

Distribution Technician - Forklift Operator/ Clamp Truck Operator

www.quad.com - Shakopee, MN

2016 to September 2019

Shakopee, MN 2016 to 09/2019 Plant Closure

A 145+ employees / 165K sq. ft. production plant that printed, finished and distributed retail advertising and newspaper & promotional inserts for leading grocery chains, regional newspapers and national retailers. The plant has changed ownership many times - most recently as Vertis Communications and then acquired in 2013 by Wisconsin based Quad, a \$4B sales / global provider of print and multichannel solutions. The printing industry is adapting within an ever-evolving e-communications environment resulting in plant closures, consolidations and nationwide restructuring impacting me and many others.

Distribution Technician - Forklift Operator/ Clamp Truck Operator

> Contributing member of the Warehouse / Distribution team - operating forklifts and clamp trucks for staging pressroom with paper / ink totes plus loading and unloading trucks. Handle Bills-Of-Lading (BOL) and inventory control and production staging tags and documentation.

- Maintain accurate and detailed records, perform data-entry using the Production Control and Scanning System and prepare Work-In-Process (WIP) and Inventory load & storage tags.
- Communicate with Supervisors, Production Operators, Account Managers and Customer Service Representatives reporting inventory levels, shipping status, WIP records and planning and preparing for production runs.
- Stage products for distribution - check labelling and load in a timely basis - to meet critical postal, delivery and newsstand deadlines.
- Unload, load and transport roll stock and paper waste products in and out of the facility and within the facility by use of clamp trucks.
- Participate in all cycle counts and internal customer audits.
- Scan and locate new paper for paper inventory and job stock. Maintain product location and documentation.
- Handle all damaged and rejected products and last-minute changes without service interruptions.

Forklift Driver

PERSONEL RESOURCES - Shakopee, MN

2014 to 2016

Unloaded trucks, counted and verified products, checked for damage and completed REC sheet. Shipping and receiving.

Forklift Driver

ATA STAFFING - Minneapolis, MN

2013 to 2013

Filled work orders by taking product to assigned location. Entered order inventory into computer.

Forklift Driver

CEVA LOGISTICS - Bloomington, MN

2010 to 2012

Picked product for orders and palletized and loaded trucks.

Education

High School Diploma

Minneapolis North High School - Minneapolis, MN

Skills

- Forklift
- Warehouse
- Shipping
- Inventory Control
- RF scanner