

Stephanie Holliday

Order Picker/Material Handler

7420 Ceader ave S #3 55423

stephanieholliday18@gmail.com

6127302519

Authorized to work in the US for any employer

Work Experience

Order Picker/Material Handler

Caterpillar

October 2018 to March 2019

- Built and checked order kits before sending to production line
- Used Rf scanner to find parts and fill orders

Order Picker/Material Handler

Tennant Company

July 2018 to September 2018

- Picked parts and prepared them for the assembly line
- Utilized forklift and pallet jacks to move materials around the warehouse

Shipping & Receiving Coordinator

TPI Solutions

August 2017 to June 2018

- Load & unload trucks via sit-down forklift
- Received product, took the inventory, entered the product into the computer software, created identification labels for traceability, and prepared shipments
- Picked orders, packed products, and labeled them accordingly
- Use of manual and electric pallet jacks

Shipping & Receiving Coordinator

Amazon Fulfillment Center

October 2016 to July 2017

- Loaded and unloaded trucks
- Utilized both sit-down and stand-up forklifts
- Picked products from their designated locations via a pick sheet
- Use of manual and electric pallet jacks, as well as a cherry picker

Material Handler

IWCO Direct

January 2012 to November 2015

- Utilized the computerized inventory system to determine location of materials and supplies.
- Entered material transactions into the system and completing material handling section of paperwork for return of materials to the warehouse

- Moved processed material from workstations to the appropriate staging area
- Ensure the accurate repackaging of leftover materials
- Maintain a clean and safe work area

Material Handler

Adecco

2011 to 2012

- Worked in shipping and receiving loading and unloading trucks
- Use of a pick sheet and RF scanner to locate product throughout the warehouse
- Moved material to appropriate locations via stand-up and sit-down forklift, as well as by manual and electric pallet jacks.
- Experience using a cherry picker and an RF scanner

Order Selector

Supervalu

2000 to 2008

- Worked in the shipping and receiving department
- Loaded and unloaded trucks via pallet jacks and forklifts
- Utilized the computer software system to fulfill orders and accurately track product coming in and out of the warehouse
- Picked product from their locations utilizing a cherry picker and RF scanner
- Packaged and labeled product