

1402 EAST 64TH AVENUE
720-380-6565
HAZELEYES0799@LIVE.COM

DONNA STALLMAN

OBJECTIVE

I am seeking employment.
I am a self-motivated person along with a fast learner.
My work standard is something I take pride in.
Good organization skills and work well as a team member.
I am a caring good hearted person.

SUMMARY OF QUALIFICATIONS

During my employment with Xerox for 12 ½ years from 8-2000 to 8-2012
Acquired the skills of:
Inventory control skills
Shipping systems
Good skills at job flow & organization.
Computer skills & office skills & data entry.
Great customer service skills, 14 years of experience in this area.

WORK OF EXPERIENCE

Worked for Xerox Global Services from
8-2000 until 8-2012
Response Technologies 3-4-13 to 3-31-14

EDUCATION

Mapleton High School Denver, Co
Graduated in 1979

EXTRACURRICULAR ACTIVITIES

During my time at Xerox I won several awards for customer service,
also improved my customer service skills as I always put the customer first.

REFERENCES

Quick's Service Father's Business 303-289-2735
Xerox Mr. John Tracy 303-435-8883
Madeline Thompson Friend ph. 303-650-5736
Debbie Koch 720-883-7220 Dorla Gonzales 720-252-7889