

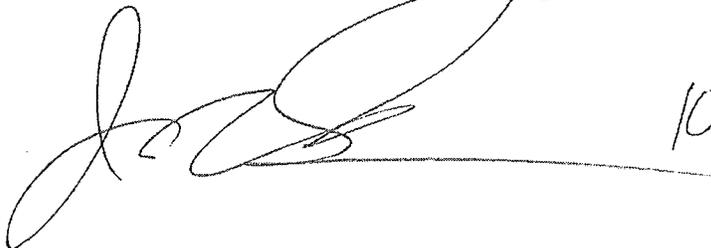
10/5/15

Coaching Session with Kanneka Srosh

I, Jamie Sorensen, Sanitation Manager spoke with Kanneka from 10:31pm-11:04pm tonight going over a couple different issues that have come up lately. First, she has been repeatedly late for work and has multiple warnings from her staffing agency as being addressed by her Supervisors. The main reason stated by Kanneka for being tardy is that it takes her a long time sometimes to get herself and her daughter ready to go. Kanneka said she will attempt to solve this issue by getting ready earlier in the evening, so this issue should be eliminated. Her progress will be monitored over the next 60 days, to see if this solution works or if there is a need for further coaching or disciplinary.

Next, Kanneka was found to mix a chemical solution for fogging a production room, without testing the concentration of said solution beforehand to ensure that it was mixed within required limits. The Supervisor tested the solution after the fact and found it was much higher than required by our procedures. This potentially could have cause a hazardous situation. Kanneka knows she needs to follow all procedures at all times and says this will never happen again. She will always test concentrations of solutions that she mixes before using or whenever else required. If this happens again, Kanneka will face further disciplinary action.

Jamie Sorensen Sanitation Manager



10-5-15

Kanneka Srosh

On 9-30-14 in the MV1 room Kanneka put the chocolate chip dispenser insert in the dispenser, but we were running peanuts on 10-1-14 Kanneka knows she made a mistake and will make sure that the correct insert is put the dispenser. Next action will be a written disciplinary.

Kanneka Srosh

10-01-14

Nancy S. [Signature]

10-1-14