

SOVANNA MAK

295 E. 57th St. Apt. 4, Long Beach, CA 90805
lightspiral1111@gmail.com
(562) 284-1068

WORK EXPERIENCE

Phillips Medisize/Affinity Medical Technologies (Molex)

Costa Mesa, CA

Oct 2017 – Nov. 2018

Manufacturing Associate

- Assembling of cable wires and custom connectors for the medical device industry.
- Using measuring tools such as micrometers and calipers to measure work order specifications for splice bands and snap ends.
- Crimping, stripping, and cleaning of cable wires.
- Using a pull test machine to test the strength of cables and wires.
- Hand soldering of PCBs, snap ends and custom connectors onto cable wires.
- Keeping track of work logs by logging onto the computer using Windows 10.
- Practicing Good Documentation Practices (GDP)

Kelly Services (Baxter)

Irvine, CA

June 2017 – Sept. 2017

Medical Device Assembler

- Working in a fast-paced, with regulatory guidelines under FDA in a clean room environment.
- Assembling of units for intravenous solutions products in the treatment of a wide range of health related issues
- Being cross-trained on a variety of tasks needed for production line such as inspection of units for particulate matters, bonding of tubes, deflation tests on bladder, package and seal, and final inspection. Notifying the lead, quality inspector, or supervisor of any defects on the units.
- Reprocessing of any defected units as necessary.

Balboa Water Group

Tustin, CA

July 2016 – May 2017

Mechanical Assembler

- Electro-mechanical assembly of PCB
- Proper use of tools such as torque drivers, magnifying glass, tweezers, screw feeders, etc.
- Reading blue-prints and schematics
- Installation of basic components such as integrated circuit chips, connectors, and transformers
- Daily check up on torque tools for specs recalibration
- Daily reports on production of PCB completed
- Lead team player in fast-paced environment
- Coordinated with SMT operators, and other lead members.

Adecco Staffing (Carlisle Interconnect Technologies)

Garden Grove, CA

April 2016 – June 2016

Mechanical Assembler

- Trained on how to operate the machines/tools to splice, trim, strip and laser cut the cable wires.
- Installed insulator made of Teflon material onto the body that is part of the connector.
- Utilized special tool to install center conductor onto the connector.
- Trained on assembling the different components of a cable wire and connector by soldering.

VForce Staffing Solutions (Captex Softgel International)
Oct. 2015- March 2016

Downey, CA
Production Assembler

- Followed safety guidelines and manufacturing practices to ensure all products assembled on the line meet the standards set by the FDA.
- Coordinated with warehouse unit on delivery of shipments of products and the deadline for each order by viewing batch records and signing them after the work order is completed.
- Operated pallet jacks, transferring all assembled products which were packed, organized and received the authorization via quality assurance specialist into the warehouse facility.

Pacific Rim Resources (Covidien/Medtronic)
Aug 2014 – Sept. 2015

Garden Grove, CA
Medical Device Assembler

- Followed the manufacturing procedure to ensure all equipment and products/units are handled safely and properly.
- Signed and verified work order information, including lot number and part number for each manufactured product, and the quantity of units ready for processing.
- Processed each product/unit to its specified form, using a microscope, tweezer, microblaster machine, and a cleaning solution machine.
- Trained and certified. Assisted in training another colleague.

Khmer Farms
July 2014

Long Beach, CA
Stocker/Customer Service

- Obtained customers' names, addresses, and billing information, product numbers, and specifications of items to be purchased, and entered this information on order forms.
- Loaded and unloaded trucks.
- Stabilized Warehouse and Operating jack pallets.
- Received orders via mail, phone, fax, or other electronic means. Duties included informing customers of receipt, prices, shipping dates, and delays; preparing contracts; and handling complaints.
- Completed all tasks assigned.

SKILLS AND TRAINING

- Microsoft Word & Excel
- Basic Hand Soldering
- Adaptability
- Strong Work Ethic
- Time Management
- Handling Pressure
- Collaboration

EDUCATION

David Starr Jordan High, Long Beach, CA
Long Beach City College, Long Beach, CA

