

Sophany Jean-Louis

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SUMMARY

Seasoned Tax Specialist with 9 years of experience in tax law, client service, and strategic tax planning. Proven track record in managing high-volume customer interactions, mentoring junior associates, and implementing advanced tax strategies. Seeking to leverage expertise in tax law, client service, and team coordination in a Senior Virtual Tax Specialist role.

WORK EXPERIENCE

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| Intuit | Remote |
| <i>Senior Tax Associate/Manager</i> | Oct 2014 - Apr 2024 |
- Managed high-volume customer interactions, addressing *over* 100 daily technical and customer inquiries via multi-modal communication channels.
 - Mentored junior tax associates, fostering their understanding and application of complex tax laws and regulations.
 - Implemented advanced tax planning strategies, assisting clients in optimizing tax positions and reducing tax liabilities.
 - Coordinated with multifaceted teams including legal, finance, and sales, to create and institute tax strategies in line with overarching corporate objectives.
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| TaxAct | Remote |
| <i>Senior Tax Associate</i> | Jan 2021 - Apr 2023 |
- Completed 240 tax returns, including both personal and business/corporate filings, ensuring accuracy and deadline compliance.
 - Compiled and analyzed financial data to prepare essential financial statements such as balance sheets and profit and loss reports.
 - Performed account maintenance tasks, including verification, allocation, and reconciliation of transactions, while effectively resolving discrepancies.
 - Conducted comprehensive research on tax laws and regulations, facilitating compliance and identifying potential tax savings opportunities for clients.
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| R&G Brenner | Brooklyn, NY |
| <i>Tax Associate</i> | Jan 2019 - Apr 2021 |
- Prepared and audited tax returns and financial statements for both individuals and businesses, meticulously ensuring accuracy and strict adherence to prevailing tax laws and regulations.
 - Delivered personalized tax advice and strategic solutions to clients, tailored to their individual financial goals and circumstances.
 - Leveraged deductions and exemptions, utilizing in-depth knowledge of tax laws, to effectively minimize tax liabilities for clients.

EDUCATION

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| New York University | New York City |
| Biology | May 2002 |
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| North Rockland High School | Thiells, NY |
| Regents | 1995 |

SKILLS

Problem-Solving/Analysis • Multitasking/Time Management • Quality Orientation • Strategic Planning • Project Management • financial analysis • client relationship management • proficiency in tax software