

Thomas Michael
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05/27/1986
Changwon, South Korea

GOAL

Seeking to join the private sector after years teaching in Korea.

PROFESSIONAL PROFILE

- Diverse experience in Industry, Leadership, and Office Management.
- Office coordination skill including record keeping, adaptability, and prioritizing.
- Excellent interpersonal skills and the ability to multitask and work independently.
- Mastery of English after instructing all-age students in a South Korean Academy.
- Proactive sales leader capable of directing employees to increase company growth.
- I enjoy learning new concepts, networking with clients and I strive to be reliable, accurate, organized under a minimum of supervision.

EDUCATION

Florida State University Bachelor of Science: Psychology/Criminology, Tallahassee '10

English Instructor- Langcon English Academy, Changwon, Korea '12-Current
South Korean instruction at a well-respected English Business Academy.

- Managed over 150 students English business vernacular each term.
- Led adult lessons for up to twenty students per class.
- Perfected Editing and Grammar Skills reviewing over 150 essays a week.
- Certified substitute and social science high school teacher in Pinellas County FL.

Sales Account Executive- Clearwire Tampa, FL 2011

Managed and sold internet service bundles in multiple territories

- Set up service orders for consumers and B2B
- Traveled through St. Petersburg and Tampa regularly
- Consumer posts and management at Best Buy
- Assisted in real estate deals as well as training

Marketing Representative- Toshiba Tampa, FL 2010

Represent Toshiba Electronics

- B2B Representation and sales
- Customer Service heavy position
- Detailed work reports submitted daily
- Market Toshiba products extensively

Consumer Sales Manager- (Blockbuster/Lowes/Teavana) FL 12/2005-12/2010

Provides customer service to patrons of Blockbuster.

- Prepared cash balancing documentation daily, provides appropriate supporting documentation and follows related policies and procedures.
- Ensured cash is safeguarded and appropriately accounted for at all times.
- Operated cash register/issued receipts.
- Stocks merchandise; monitors displays.