

Kevin Smith

Purchasing Manager - Levy Restaurants

Auburn, WA

86smitty@gmail.com - 206-387-5739

WORK EXPERIENCE

Purchasing Manager

Levy Restaurants - Seattle, WA - January 2009 to Present

Purchase food and beverage for Century Link Field. Adhere to Levy Restaurants Core Signatures practices. Manage crew in all warehouse operations. Month end inventory entry and reconciliation.

File Send Team

Retail Lockbox Inc - Seattle, WA - October 2007 to January 2009

File Send Team

Operated high speed scanning machine for payment processing company.

Opened and sorted mail. Promoted to File Send operations; send and troubleshoot payment files and upload to financial institutions via FTP.

Sous Chef

Porta Greek Taverna - Seattle, WA - December 2005 to October 2007

Worked under Executive Chef. Managed prep and line crew. Lead for catering functions. Assisted with menu planning and development.

EDUCATION

Associate of Applied Science in Culinary Arts

South Seattle Community College - Seattle, WA

2001

ADDITIONAL INFORMATION

Summary of Skills

- Purchase Order creation and ● Inventory management tracking
- Inventory control systems
- Knowledge of shipping/receiving (BOSS/Quest) practices
- Motorized pallet jack/forklift experience
- Product sourcing