



10am

CMG APPLICATION FOR EMPLOYMENT

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED

PLEASE COMPLETE PAGES 1-5

DATE 2-18-15

Name Smith Kimberly - J. Smith
Last First Middle Maiden

Present address 230 West 11th Street West.
Number Street
St. Paul Park MN 55071
City State Zip

Social Security No. 472 - 84 - 1369

Telephone (651) 703-2246

E-Mail _____

If under 18, please list age _____

Referred by Lyle Quade

Position applied for (1) open
and salary desired (2) open
(Be specific) \$101

Shift available to work

1st ☒
2nd ☒
3rd ☒ 3rd

How many hours can you work weekly? open Can you work nights? yes

Employment desired ☒ FULL-TIME ONLY ☒ PART-TIME ONLY ☒ FULL- OR PART-TIME

When available for work? now - ASAP

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules?

☒ No ☐ Yes If so, please explain _____

Do you anticipate any absences from work on a regular basis?

☒ No ☐ Yes If so, please explain _____

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School	<u>Hastings SR High</u>	<u>Hastings, MN</u>	<u>4</u>	<u>(general)</u>
College	<u>Isidore Community College</u>	<u>Rothschild, WI</u>	<u>3</u>	<u>Medical Ass-st.</u> <u>LPN, Management</u>
Bus. or Trade School				
Professional School				

APPLICATION FOR EMPLOYMENT

DO YOU HAVE A DRIVER'S LICENSE? ☐ Yes ☒ No

What is your means of transportation to work? walk - ride Bike

Driver's license number State of issue

Operator ☐ Commercial (CDL) ☐ Chauffeur ☐

Expiration date

Have you had any accidents during the past three years? ☐ Yes ☒ No

If so, how many?

Have you had any moving violations during the past three years? ☐ Yes ☒ No

If so, how many?

Please list two references other than relatives or previous employers.

Name Niki Smith Name Shelly Bozman

Position Friend Position Friend

Company Company

Address 2591 49th St. E Address 312 Plum Street South
IGH, MN 55076 North Field, MN 55057

Telephone (651) 717-5985 Telephone 507, 649-0931

APPLICATION FOR EMPLOYMENT

MILITARY

HAVE YOU EVER BEEN IN THE ARMED FORCES? ☐ Yes ☒ No

ARE YOU NOW A MEMBER OF THE RESERVE OR NATIONAL GUARD? ☐ Yes ☒ No

Branch _____ Specialty _____

Date Entered _____ Discharge Date _____

WORK EXPERIENCE

Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name <u>Self Employed -</u>		Supervisor name <u>Self - Government</u>	
Position <u>Home Health Care Provider</u>		Employment dates	
Company <u>Kim's Caring hands</u>		Pay or salary	
Address <u>230 11th Ave. W.</u>		From <u>Past 11 years</u>	Start <u>10.00</u>
Address <u>St. Paul Park, MN</u>		To <u>Current</u>	Final <u>20.00</u> per hour.
Telephone () _____		Your last job title <u>Caring for Dying people.</u>	
Reason for leaving (be specific) _____			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.			

Name _____		Supervisor name _____	
Position _____		Employment dates	
Company _____		Pay or salary	
Address _____		From	Start
Address _____		To	Final
Telephone () _____		Your last job title _____	
Reason for leaving (be specific) _____			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.			

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May we contact your present employer? ☐ Yes ☐ No

Did you complete this application yourself ☐ Yes ☐ No

If not, who did? _____

**PLEASE READ CAREFULLY
APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant



Date:

2-18-15