Evan Sloyka

Project Coordinator III

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QUALIFICATIONS

- *Project Management:* - Certified Associate in Project Management (CAPM) with 6 years experience in project and financial management in the United States, Europe, and Caribbean.
- *IT Project Management Experience:* - Responsible for managing medium to large IT systems integration projects. Worked with stakeholders to develop/verify requirements and IT team to execute requirements
- *Banking Experience:* - Experience managing projects in a AAA-rated bank (The Rabobank Group).

PROFESSIONAL EXPERIENCE

Project Manager — **De Lage Landen F. S. (Rabobank Group)** — **Wayne, PA & Eindhoven, The Netherlands** — **1/2011 – 12/2011**

- *IT Project Management:*
  - Capable of managing multiple projects in different project phases at one time.
  - Experience in project life cycle management (initiation, planning, execution, closing).
  - Executed Systems Development Life Cycle (SDLC) deliverables such as developing project charters, project management plan, collecting requirements, defining scope, developing schedules, planning communications, testing functional requirements, and monitoring project work.
  - Experience in collecting requirements from stakeholders and turning those into a business requirements document.
  - Responsible for writing project status reports for the project Steering Committee.
  - Used Microsoft Project to create project plans, identifying the critical path of tasks, milestones, and estimating resource hours.
  - Wrote a successful project charter to integrate a subsidiary with DLL's source system that would provide an aggregated overview of key legal entity information across source systems, while also complying with Basel II regulations.
  - Provided project turn-around expertise and transformed a troubled systems integration project into a successful one by setting expectations, defining the scope, and involving the right stakeholders.

New Business Development Manager — **De Lage Landen F. S. (Rabobank Group)** — **Wayne, PA & Eindhoven, The Netherlands** — **7/2009 – 12/2010**

- *Business Development Management:* - Drafted reports to DLL's management team in providing a better understanding to potential program opportunities of $10 million + and how to engage those prospects.
- *Clean Technology:* - Managed a team to explore at the expansion of DLL's solar leasing business. Wrote a report on the Top 10 solar markets and ranked them by attractiveness and maturity. Results were shared to DLL's Executive Board in a solar business plan.
- *Project Management:* - Managed projects throughout their project life cycle which included:
  - *Expanding Existing Partnerships*: Recommended next steps if there were assets, geographies, and synergies being overlooked in DLL's Top 20 vendors.
  - *Sales Tax Exemption Certificate Management*: Analyzed and enhanced DLL's exemption certificate management process which reduced the overall risk of sales tax exposure and non-compliance.
  - *Managing Innovation in DLL*: Evaluated DLL's ability to foster innovation and provided recommendations to senior managers to develop an operational framework for innovation.

Assistant Product Line Manager (Internship) | **Skis Rossignol S.A. (The Quiksilver Group)** | **Moirans, France** | **1/2008 – 7/2008**

- *International Marketing Strategy:* - Analyzed how Rossignol can diversify and become a summer brand by understanding their current challenges, future objectives, and flaws in brand identity.
- *Competition Analysis:* - Analyzed Rossignol's softgood prices versus their competition and concluded that their garments were priced 15-20% higher, which shed light on areas of improvement.

Resident Assistant Program Officer | **International Republican Institute (IRI)** | **Port-au-Prince, Haiti & Washington, D.C.** | **3/2004 – 7/2006**

- *USAID Proposal Management:* - Responded successfully to a USAID Request for Proposal (RFP) to do political party development work in Haiti during their 2005-06 elections.
- *USAID Program Management:* - Supported a USAID Haiti Political Party Development program consisting of: Political Party Strengthening; Creating an indigenous polling organization; Engaging women and youth; Creating a Haiti International Assessment Committee
  - Provided field-based support for office start-up and continued management in Haiti.
  - Supported 165 debates, seminars, and trainings that totaled over 19,000 Haitian participants by managing procurements and IRI local staff in project execution.
  - Built and maintained relationships with USAID and other stakeholders (Haitian government, U.S. Embassy, OAS, UN, and local NGOs) to ensure program success.
  - Identified and worked with local and international consultants in creating an indigenous polling organization.
- *USAID Budget Management:* - Ensured accuracy of USAID project financial transactions by forecasting costs, creating rolling monthly budgets, and reconciling project expenditures.
- *USAID Program Reporting:* - Wrote Quarterly Reports per USAID guidelines and met regularly with the USAID Haiti Mission to provide program status.
- *Short-Term Election Observer:* - Supported by the UN: Monitored Haiti's 2006 second round elections (Senators, Deputies, and Mayors), and noted any inconsistencies in voting procedures.

Appropriations Intern | **United States Senate** | **Washington, D.C.** | **8/2003 – 12/2003**

- *Administrative Assistance:* - Assisted staff with legislative research. Drafted responses to constituents on tax and budget issues.

EDUCATION

Master in International Business (MIB) | **Grenoble Graduate School of Business (France)** | **2007 – 2009**

- Focus on Emerging Markets
- Thesis: How a winter, mountain brand, such as Rossignol, can diversify and become a summer brand.

B.A. International Studies and French | **University Of Idaho** | **1999 – 2003**

- Emphasis in Business and Economics
- Study Abroad | Université de Savoie (France) | 2001 – 2002

LANGUAGES

English: *Native* **French:** *Limited Working Proficiency (speaking & reading)*

COMPUTER SKILLS

Microsoft Word, Excel, PowerPoint, Outlook, Project, Visio, SharePoint, Oracle Customer Relationship Management

CERTIFICATIONS

Project Management Core Skills	De Lage Landen F.S.	June 2010
Certified Associate in Project Management (CAPM)	Project Management Institute (PMI)	December 2011
Project Management Professional (PMP) certification	Project Management Institute (PMI)	Expected end-2012