

Sherry O'Neal

Assembler, sorter, scanner

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Excellent communication and interpersonal skills. Interacting with diverse populations.
Work well independently or as a team member.
Multi tasker, loyal, dependable and a resourceful and reliable employee.
Good keyboarding skills - 98% accuracy - computer literate.
Entry Level Industrial, Machine Operator, Assembly and Production skills.
Work from home remotely on International Client and business servers.
Authorized to work in the US for any employer

WORK EXPERIENCE

Assembler, sorter, scanner

Navajo Inc - 2017-02 - 2017-06

Started as a Temp assembling sunglasses onto displays. Became an employee and was moved to a sorter and scanner in the returns area. Laid Off due to company money issues after last hail storm.

CSR

Dental Plan - Northglenn, CO - 2016-08 - 2017-01

Manuel dial in and out of state setting appointments for sales crew in person or over the phone appointments for Dental needs on a plan and not insurance. Light office duties. Job was not for me but a good recommendation.

CSR

OMI Telebusiness - 2015-08 - 2016-08

Automated and manual dialing from International Client for business to business fact finding and needs assessment high volume calling. Laid off due to declining hours.

Seasonal worker

Wheels Manufacturing - 2015-02 - 2015-08

Production 02/09/15 To 8/21/15 Production lines, bagging, order picking for the bicycling industry of bottom brackets and more. Seasonal worker

CSR

Aspen Media - 2011-05 - 2014-12

Automated dialer system. Taking surveys for several different clients nationwide and magazine renewals. Laid off due to no hours.

Laser Welder

Mountainside Medical - 2010-07 - 2011-01

Punch press pull tubes, measure and weld mandrels to finished product. Using smart scope and gauges to measure. Worked as a machine Operator on EDM machines as well as Brother and Fadal. Worked in cleaning, deburr, blast and vapor rooms. Laid off due to over extending new hires and remodeling building and eliminated third shift.

CSR

Office Team - 2010-01 - 2010-07

Automated dialer system taking surveys for several different clients nationwide. Recurring status

Security Guard

US Securities - 2009-06 - 2009-12

Drive and walk property. Check alarms and lock and unlock doors at specific times. Escort staff to their vehicles after hours and write hourly reports. Needed a career change.

CSR

Bolder Calls - 2009-03 - 2009-06

Automated dialer system for car insurance needs nationwide. Security job opened up.

Die Cutter Operator

Medical Concepts Development - 2006-09 - 2008-12

Die cut surgical sheets for hospitals and work on assembly lines when die cutting was slow. Laid off, hiring freeze and moved out of state.

Temp Positions Only

Burns Personnel and Midwest Staffing - 2004-02 - 2006-02

Assembly, machine Operator in Medical, Plastics and Sheet Metal Industries 02/18/2004 to 02/03/2006 Kodak Medical - Assemble drawers, local panels and hood for copy x-ray machines. Temp position ended. Marshall MFG 03/01/2006 to 09/04/2006 Machine Operator for sheet metal and plastics machines on Engle and Brother. Temp job ended.

Appointment setter

Marc-On International - 2001-01 - 2003-03

Automated dialer with outbound calls selling MFG Software to IT directors and outbound calls for mortgage, ADT systems and home improvement appointments nationwide. Out of business.

ATM Financial Telemarketer (I had two jobs at the same time for some of the time while I worked for two different companies) ATM was in the evening hours.

Always remember When one door closes, another door opens!

Assistant, Light clerical duties and Processor in Training

Liberty National Mortgage and Allstate Home Mortgage - 2003 - 2003

to 2003 Light processing duties and some telemarketing to bring in new business. Both business's went under.