

Sherman Parks

Pharmaceutical Packaging Operator

Philadelphia, PA 19148

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Work Experience

Shipping and Receiving Clerk

Randstad. Pep Boys Corp. Office - Philadelphia, PA

December 2018 to Present

Sorting Packages coming in from Fedex Ups ect. Logging in packages deliver interoffice mail .Entering data in computer for outgoing. Fed Ex packages ,sorting mail in assigned bins for shipment and loading and unloading trucks.

Pharmaceutical Packaging Operator

International Vitamin Corporation- Randstad - Southampton, PA

June 2018 to November 2018

- Monitor fill operation. Assist line personal needed.
- Startup and stop procedures.
- Fill-up bottle hopper as needed.
- Clear jams on track area.
- Pill boxing/ operating tape machine.
- Checking dates and lot numbers.
- Labeling boxes/ palletizing boxes to complete skid and label skid for completion. Using electric pallet jack, take completed skid into warehouse to be shipped.
- Changing labels, ink jet machines, re-threading plastic rolls, checking neck-bands and labeler machine.
- Major cleaning/ minor cleaning. Cleaning machines as needed for change-over.
- Following GMP's and SOP's.

Warehouse Operator

Marshalls Distribution Center - Philadelphia, PA

August 2017 to December 2017

- Picked up orders with pallet jack • Northdrum Scanner skills • Rescanned to correct location • Loaded on to rollers and scanning value • Kept accurate log of materials

Environmental Services Technician

Tastykake

February 2013 to December 2016

- Cleaned track machinery, ovens, modules etc.
- Used Ecolab solutions and high-pressured hose • Swept, mopped and disposed trash in compactor • On call for all sanitation needs throughout bakery • Buffed floors and picked up excessive water build up using scrubber machine • Followed GMP regulations and SOP's procedures • Partially gowned-up

Shipping & Receiving Coordinator

Neat Receipts - Philadelphia, PA

December 2010 to February 2013

- Responsible for packing computer scanners for shipping • Labeled packages for UPS, FEDEX • Stacked skid according to size of boxes • Loaded and unloaded truck using pallet jack • Made up software kits and replaced outdated with new upgrade • Tested and cleaned as well as re-boxed items

Steward

Four Season Hotel - Philadelphia, PA

April 2004 to January 2010

- Responsible for operating a dish washing machine • Assisted cleaning the kitchen sweeping and mopping • Separated dishware and silverware, burnish silverware until to shine • Pulled trashed and dumped trashed into compactor • Assisted cooks and banquet servers

Laborer

Labor Ready - Philadelphia, PA

May 2001 to April 2004

- Responsible for taking different positions at different locations • Provided helping with remodeling stores and gutting out houses for rebuilding • Stocking warehouses • Shipping and Receiving packages from the warehouses

Mail Clerk

Labor Ready - Philadelphia, PA

May 2001 to November 2002

- Responsible for sorting, copying, and faxing personal court files • Handled incoming and outgoing mail • Handled important deliveries • Maintained various documents

Transporter, X-Ray Assistance

Jefferson Temps - Philadelphia, PA

March 2000 to April 2001

- Documented and sorted incoming mail and packages throughout hospital • Transported patients to and from hospital • Assisted Radiologist cleaning instruments after procedures • Set up trays for certain procedures • Sanitized patients' rooms and put clean linens on bed

Grill cook and cold sandwich maker as well as salads

University of Pennsylvania Hospital - Philadelphia, PA

February 1998 to January 2000

- Cleaning duties sweeping, mopping and clearing cafeteria tables • Replenishing juice machines, wiping down kitchen area • Prepared and served meals on line

Education

South Philadelphia High School - Philadelphia, PA

June 1988

Skills

Labeling, GMP, SOP, CGMP, Shipping Receiving, Warehouse Associate