

# Sheng V. Thao

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## *Objective*

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Seeking for a full-time, temporary-to-hire position employment with the opportunity to grow and learn in a rapid environment.

## *Experience*

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### **Janitor**

Glacial Drumlins School  
August 2014 - Present (9 months) Cottage  
Grove, Wisconsin

*Duty: Held responsibility of cleaning and maintaining the office floors, ceilings, windows and carpets. Used assorted equipment such as vacuum, floor washer and buffering machine to keep the office floors shining. Used chemicals to keep the environment sanitized while continuously adhering to safety precautions specified. Ensured safety of the premises and other assigned areas by keeping windows and doors locked after office hours.*

### **Sewer/Sewing Machine Operator**

Right Size Alteration  
May 2012 - August 2014 (2 years 7 months)  
Middleton, Wisconsin

*Duty: Adjusted machine settings, manipulated yarn, repaired missing stitches, retrieved finished garment items from machine and oiled machine, replaced defective machine parts and performed other routine equipment maintenance.*

### **Machine Operator**

Four Lakes Label  
July 1999 - August 2005 (6 years 1 months)  
Sun Prairie, Wisconsin

*Duty: Perform limited quality control checks as directed. Ability to work according to manuals. Able to produce best results on a tight schedule. Excellent hand-eye coordination. Maintaining machinery safety, inspecting operating errors, and checking for defected materials.*

## *Soft Skills*

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- Hand On
- Self-Start
- Detail Oriented
- Social and Friendly
- Reliable
- Dependable
- On-Time
- Multi-Task

## *Reference*

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**Lee Vang**  
Manager, Right Size Alteration  
(608) 622-2177

Applicant Name: THAO Sheng.

Date: 6/8/15.

Interviewer: Moby PNAS.

1. How did you hear about Corporate Management Group? Ad? Referral?

Referred by Pakou.

2. Is that a mobile / Cell phone or lan line? Do you accept test messages?

How about email?

608 609-8367.

3. (+/-) What are your pay expectations? ( Make sure to explain our pay structure )

\$9.00

4. (+/-) What shift(s) do you prefer to work?

Open.

5. (+/-) Are you available to work weekends?

yes.

6. (+/-) How do you plan to get to and from work?

Car.

7. (+/-) Tell me about what you did at ( Pick a previous position listed on application )?

Janitor -

• Why did you leave that position?

in a school so off for the summer

• If relevant - Why were you terminated?

N/A.

8. (+/-) Have you ever made a mistake while at work?

How did you handle it?

9. (+/-) Has there been a time when there wasn't any or enough work to do at one of your previous positions?

What did you do?

10. (+/-) Do you currently have any limitations or restrictions that we should be aware when considering you for a position? If so, What? ( It does not eliminate them from opportunity we want to make the right match )

None.

11. Preparation 8

12. Comprehension 4