



Corporate Management Group

Absence Request

Absence Information

Employee Name: Sheng Vang Thao
 Department: COMMISSARY
 Supervisor: DENISE BRACKS

Type of Absence Requested:

- Sick Vacation Bereavement Time Off Without Pay
 Military Jury Duty Maternity/Paternity Other

Dates of Absence: From: 9/14/15 To: 9/18/15

Reason for Absence:

You must submit requests for absences, other than sick leave, two days prior to the first day you will be absent.

Sheng V Thao 9/8/15
 Employee Signature Date

Manager Approval

- Approved
 Rejected

Comments:

Denise Bracks 9/8/15
 Supervisor Signature Date
 CMG Signature Date