

Shelsey Soto

MACHINE OPERATOR

Westminster, CO 80030

sotoshelsey@gmail.com

7205512661

I am seeking employment in an area where I can use my skills to excel. A semi-skilled factory worker looking for the appropriate position.

Authorized to work in the US for any employer

Work Experience

MACHINE OPERATOR

COORSTEK

September 2015 to November 2016

As a machine operator I read drawings and blueprints to determine machine set-up and production. I used micrometers to measure.

Education

CERTIFICATE in ASSOCIATE

Community College of Denver

May 2015

HIGH SCHOOL DIPLOMA

Denver School of Massage Therapy

March 2015

Bruce Randolph School

May 2010

Skills

EXCEL, MS WORD, POWERPOINT, PUNCTUAL, WORD

Certifications/Licenses

Driver's License

Additional Information

Skills & Abilities

COMMUNICATION

Bilingual Fluent in English and Spanish

Proficient with MS Word, Excel, and PowerPoint

LEADERSHIP

Self-motivated

Optimistic

Responsible

Punctual