

Shannon Metcalf

Longmont, CO

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Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Quality Control Inspector 2nd Shift

WP Manufacturing inc. - Longmont, CO

May 2017 to May 2018

Measuring plastic injection molding parts with various tools (calipers, micrometer, Faro Arm, Hite Gauge, Pin Gauges, OPC, (optical comparator) Micro Vu visual system). Measured Magpul parts according to ITAR and ISO standards, Precision Metal Molding parts handled receiving inspections, ran 3 in process pull inspections, checked boxes on molding machine floor and ACC/REJ before shipping, read blueprints and run wet tests on parts after annealing process, create start up inspection sheets, ACC/REJ start up inspections, using EXCEL to keep track of data and machine info for updated lots, rev, dates and also using 1factory to enter data. Was trained in 1factory by the creator of the software. We were short staffed for the year I worked as QC with only myself and one other person managing 3 shifts of inspections which also included 1st shift machine shop's parts, pre-shipping inspections and utilizing the app GroupMe to keep contact with Managers since I was alone in the lab for 2nd shift.

2nd Shift Lead

WP Manufacturing - Longmont, CO

December 2016 to May 2017

2nd Shift Leads duties were to ensure the floors safety procedures were being met, give operators breaks, check auto ran machines, (make labels, package, visual inspection for quality purposes and that machine is running at optimal performance) grind material, trim and pack parts needing secondary work, anneal parts, upkeep maintenance to keep machines running and keep contact with project managers as needed throughout evening.

2nd Shift Machine Operator

WP Manufacturing - Longmont, CO

September 2016 to December 2016

Run molding machines as scheduled, communicate with lead and other shift operators of defects found during shift, clean/set up area for next operator before leaving.

Assembler/Production

AMCON Distributing Company - Longmont, CO

January 2016 to June 2016

Assembly line production members responsibilities included: operating heat welding gun, heat press equipment for cutting packaging foam, assembled boxes, crates and prepped for shipment.

I was given the role of auditing stations twice per shift, ensuring that the customers needs were being met, as well as accounting for tools being used and equipment was following safety protocols. Teamwork was the key to a smooth shift and required to meet time sensitive orders in this fast paced environment.

Customer Service Representative

Family Dollar - Longmont, CO
December 2014 to May 2015

Managing POS system, cash flow (opening/closing registers) Closing store, Greet and assist customers, restock/face shelves and was in charge of keeping track and writing off expired products.

Certified Sales Associate

7-Eleven - Longmont, CO
October 2012 to February 2013

I worked for 7-Eleven off and on for years to provide extra income. My responsibilities included: Utilizing efficient time management, train new associates, operate POS system, manage inventory, (front face, reset, order and forecast products) food preparation, comply and enforce OSHA standards, greeting and assisting customers, managing and monitoring cash flow (opening and closing register counts)

2nd Shift Machine Operator

WP Manufacturing - Longmont, CO
January 2011 to February 2012

Run molding machines as scheduled, communicate with lead and other shift operators of defects found during shift, clean/set up area for next operator before leaving.

Education

Some High School

Skills

Quality Control, Quality Inspector, Inspection, Caliper, Microsoft Excel, 1factory, Micrometer, Quality Assurance, GD&T

Certifications/Licenses

GD&T ASME Y14.5

May 2017 to Present

Received required training upon approval of Quality Inspector position.

Additional Information

I received 2 letters of recommendation. I will send them upon request.