

Shakeva Buchanan

BenchMark assembly

Rochester, MN

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612-600-8831

To obtain a position in which I can utilize my skills and experience to contribute to the success of a company and advance professionally

Authorized to work in the US for any employer

Work Experience

Crew Member Duluth MN

McDonalds - Duluth, MN

May 2016 to September 2017

Housekeeping

Raddison Hotel - Duluth, MN

January 2015 to June 2017

Cleaned rooms the way they were supposed to be cleaned. Made beds, dusting, mopping, sweeping, vaccumed etc

program counselor NE

Minneapolis, MN

February 2014 to May 2014

Express scripts, personal care Advocate

Bloomington, MN

January 2012 to February 2014

Cook/Cashier

Pizza Hut - Minneapolis, MN

August 2012 to December 2012

Personal Care Advocate

Midwest Home Health Company - Minneapolis, MN

2010 to 2010

2011

Education

High school or equivalent

Skills

Microsoft Outlook., MS word, Outlook., punctual, WORD

Additional Information

Highlights of Qualifications:

- Strongly self-motivated, punctual, and follows directions accurately.
- Cooperative, flexible and dependable: known for getting the job don efficiently.
- Professional appearance and manner.
- Proficient in MS word and Microsoft Outlook.
- 2 years of call center experience.
- 3 years of food experience, food prep, cook, serving, cleaning.