

Ryan Shaffer

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SECURITY CLEARANCE: SECRET

OBJECTIVE

To continue my career in a role that allows for expanded growth in the field of Logistics. I possess seven years of operations, production control, asset management, and database administration and experience using both commercial industry and DoD practices.

EXPERIENCE

Supply Chain Specialist

April 2012 – January 2013 The Boeing Company, St. Louis, MO

Providing the T-45 program with follow-up and close out procedures for the Order Management group. Streamlined the process of multiple jobs to achieve efficient and cost effective procedures. Working with multiple international customers and DoD agencies. Working with several databases including: MSMS, CLOUT, SCAR, Microsoft Access; All databases are used to document all sustainment actions for the T-45 Program. Correspond with multiple sites for delivery confirmation. Provided asset managers with status updates on orders. Forecast post-production supply chain support demand and maintains accurate inventory control of assets. Provide metrics and root cause corrective action for management and customers. Responds and administers requests for quotes. Performs inventory management and processes customer requests. Investigates feasibility of repair/overhaul and reviews. Working on a solution to create a more accurate lead time for international vendors. Serving as a member of the T-45 Lean/EI team.

Supply Chain Specialist

Sept 2008 – Apr 2012 The Boeing Company, Huntsville, AL

Served as a member of the On-Site Support Center (OSSC) on-board the SBX-1. Operating the shipping and receiving on-board the vessel including preparing and processing the freight and manifests for shipments. Overseeing the spares of the platform and the X-Band Radar (XBR) inventory and PHS&T functions on-board the SBX-1. As a government property custodian, performed government property audits as well as creating and maintaining current asset records in our database. Provided metrics to track work order, maintenance, delivery, and stocking levels for customers and management. Coordinated with supplier management for low stocking levels and shipping instructions. Executed PHS&T function, including HAZMAT materials and Dangerous Goods. Interfaced with different companies and was primarily responsible for XBR spares for over 3 years. Proficient in Computerized Inventory & Maintenance Management Systems (CIMMS); A database that is used to document all sustainment actions for the GMD system. Served as a member of the SBX-1 Lean/EI team.

Shipping & Receiving Clerk

May 2006 – Dec 2007 Belk/Parisian, Huntsville, AL

Member of the warehouse team that processed incoming/outgoing freight. Scheduled, prepared, coordinated, executed and provided status updates on material movements between the warehouse and the floor. Managed inventory and kitting function to satisfy work order demands. Executed PHS&T function. Provided customer service including delivery for products and installation. Assisted Store Manager with special projects for multi-million dollar renovation.

PROFICIENCIES

- Microsoft Office; Access, Excel, Word, Power Point
- Warehouse Management Systems
- Fork Lift Operator
- Maritime Physical
- Database Management: Access, CLOUT, MSMS, IMIM, CIMMS