

Sha'Quinta Marshall

Auditor/quality - Touchstone Precision

Tuskegee, AL

00msquinn@gmail.com

337-5341503

Work Experience

Auditor/quality

Touchstone Precision - Auburn, AL

August 2017 to Present

Inspecting parts for defects and bent pins, miassemble

Caregiver

privatehousehold

Caregiver

Institute, AL, US

August 2016 to Present

cook and prep meals

August 2016 to Present

bath, give medication, wash there close if needed, take them to there appointments

Service Helper

Avex - New Iberia, LA

April 2015 to Present

Responsibilities

Sanding, striping, masking, painting plane's

Accomplishments

A lot of fast paced, customer sevice, working as a team

Skills Used

Hands on

pepper inspector/labelor

peppers unlimited - Saint Martinville, LA

February 2014 to Present

Responsibilities

inspecting each product, making sure my labels are on the products are on correctely at all times

Accomplishments

im the team leader

Machine Operator

mclhenny tabasco plant - New Iberia, LA

September 2013 to Present

Responsibilities

making sure that the hot sauce bottles are filled, making sure the machine is running at all times correctly

Accomplishments

making i complete all orders on my shift

Bra Specialist

Victoria's Secert - Lafayette, LA

July 2013 to Present

Bra Stylist

Sales Associate/bra stylist

Customer Service Associate

Replenishment and processing of merchandise on floor and stockroom.

Schedules

Making appointments when needed

Answering phone lines/Opening up credits when approved

chain clerk

dorels food - Broussard, LA

May 2013 to September 2013

Responsibilities

putting in orders answering phone invoices for pickup keying in all infomation that is needed

Skills Used

computer skills,

Sales Associate/Floater

Macy's Department Store - Lafayette, LA

October 2010 to June 2012

Sales and providing excellent customer service

Cashier

Markdowns and floor set activities

Transferring merchandise to different departments

Shift Leader/machine operator

Webster Industries - Montgomery, AL

April 2004 to February 2010

Examined plastic bags before packing

Examined front and back lines to ensure no jams

Relive co workers for breaks and lunches

Check height, weight, length of each product before going out for shipping

Paper work ant the end of my shift

Customer Service Lead

Wal-Mart - Opelika, AL

August 2000 to March 2005

Customer Service

Reconciling cash drawer at the beginning and closing of shift/money drop

Exchanged items, Refunds, Money orders, Money grams for customers

Answered incoming customer service calls, assisted on the floor

Greeted customers, assisted with layway purchases, sorted returns

Sorted out to go backs to each department, arranged/rearranged displays

Receptionist

Dr.Jeff Carden Dentist office

Insurance Pre-authorizations - Tuskegee, AL

January 1996 to July 1999

Greeted Patient(s), answered phone, scheduled appointments

Collected co-pays, Insurance Pre-authorizations, calling in prescriptions

Sorted incoming/outgoing mail, reconciling cash drawer, filing

Registered patient, made follow up calls to patient(s), pull charts

Keeping the lobby neat and clean

Education

High school diploma in customer service

Booker T Washington high school - Tuskegee, AL

1990 to 1995