

Seth Kurtz

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970-415-7490

- Management of a team
- MRI - Pop Cards - Resident Works
- Yardi – Microsoft Office – Fair Housing
- Power Lifts, Ladders

Linx Cable Installation

Denver, CO. January 2017-January 2020

Cable Installer

- Install cable wire CAT5 CAT6 cable in hospitals, office buildings, and schools around the Denver area. Work with different tools took hang the lines of cable and tack them into the wall outlets. I had constant use of ladders, power lifts and other tools to get the job done.

Alpha Page Systems

Denver, CO. November 2014-December 2016

Customer Care Representative

- Triage after hour emergency patient care
- Residential and commercial emergency call
- Answer high stress level patient and client call while maintaining the integrity and resolution.

Rockledge Bear Valley, June 2014-October 2014

Leasing Consultant 220 units

- Show and rent units available
- Walk Vacant units (Spruce up if needed)
- Prepare all new prospect contracts for manager approval
- Weekly Market survey
- Post all online rental ads
- Lease renewals
- Resident functions flyers

IMT Lone Tree, October 2013-June 2014

Leasing Consultant 400 units

- Responsible for insuring the model apartments
- prospect follow ups, answering phones;
- Follow up on work orders, preparation of leases.
- Maintained over 65 % leasing closing ratio.
- Lease renewal

T-Mobile, January 2010-October2013

Lead Sales

- Created new accounts as well as managed current or existing accounts. I maintained a working knowledge of current and new products/devices, along with current promotions to effectively sell. Worked with current and existing customers to provide not only device trouble shooting, but also any inquiries they may have into their account. Managerial duties (creating schedules, handling inventory and shipment logs, opened or closed the store, and deposits.)