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SERINA MAGIN

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SUMMARY

A motivated and energetic Shipping, Receiving and Warehouse related jobs specialist, with over thirty years' experience in a warehouse type environment. Excellent work ethic, reliable and committed. Highly productive in demanding, fast-paced environments with a variety of tasks. Physically fit and able to lift up to fifty pounds, three years forklift experience. Maintains continuous attention t0 detail and organization while performing multiple tasks and accomplishing numerous objectives accurately.   .

EXPERIENCES

2019-Present   Balanced Health Botanicals   .

Pull and pack orders for fulfillment

2016-2019   Receiver HD Supply Denver, Co.

. Receive UPS and Fedex small packages
. Help where needed in warehouse

2012-2016   Shipper, Receiver/ Material Handler   *Ready Foods, Denver, Co.*

· Pull orders and assemble pallets for shipping

· Prepare paperwork and load trucks for all shipments

· Unload and receive all deliveries

· Perform daily and monthly inventory counts

2010-2012   Receiver/ Material Handler   *REALD, Boulder, Co.*

· Received all packages from Fed-ex, UPS and various other vendors

· Issued raw material and chemicals to production

· Performed monthly cycle counts and yearly physical inventories

1998-2010   Material Handler/ Shipper   Sartorius North America TCC, Arvada, CO

. Performed order pulling and issuing raw material to production

. Performed daily cycle counts and quarterly physical inventories

. Pulled and shipped all orders foreign and domestic using UPS and Fedex

1986-1998   **Cobe Laboratories, Inc., Arvada, Co.**

. Assembler (1986-1988)

. Quality Control (1988-1990)

. Material Handler (1990-1998)

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EDUCATION

High School Diploma

Employer-Sponsored Professional Development Class

Quality Control, Product Training

Windows 95 and Word Perfect

Inventory Control Management class

Overseas Shipping Class

Intro into management