

Scott Boren

I'm the man for the job.

Aurora, CO 80017

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(703) 868-9017

Willing to relocate to: Washington, DC - Northern Virginia - Western Maryland

Authorized to work in the US for any employer

Work Experience

Director, Financial Systems & Compliance

NORTHWOOD HOSPITALITY, LLC - Dallas, TX

October 2011 to Present

Treasury Management

Responsible for the preparation of all banking related reconciliations, operational tax filings and merchant services contact. Acting in the capacity of Treasury Manager and Corporate Controller for the Northwood Hospitality corporate accounting. This involves the monthly reporting for the management company as well as establishment of new accounts, negotiation of fees, consolidation of services for 68 operating bank accounts.

INDEPENDENT CONSULTANT

Director of Finance positions

Independent Consultant - Harrisonburg, VA

January 2009 to October 2011

Harrisonburg, VA

Dates: 1/09 - 10/11

Performed staffing support, internal control review, develop and train of staff while implementing systems and procedures for the hospitality industry. This includes contract Director of Finance positions at Sheraton Crystal City, Hilton San Diego, Marriott Hanover and The Equinox Resort and Spa (A Luxury Collection Resort).

Director of Internal Auditing /Task Force Director of Finance

HEI HOTELS & RESORTS - Norwalk, CT

August 2004 to January 2009

Implemented accounting standards and policies for newly acquired hotels. Train and monitor all new controllers in standard operating procedures. Develop and supervise audits of internal control procedures for all 30 properties on an annual basis. Assisted in the training and follow up during the migration of the accounting system from M3 to SAP. Travel was an extensive part of the position as was participation and management of the accounting aspects for numerous acquisitions.

Operations Controller

PM HOSPITALITY STRATEGIES, INC - Washington, DC

June 2003 to August 2004

Principal responsibilities: Over sight of all accounting functions including financial statement review, cash forecasting, owner relations and reporting for a ten hotel portfolio. Internal control monitoring, policy development, acquisition and disposal management. Supervision of 10 staff members and 4 indirect reporting field controllers which including IT support personnel.

Area Director of Finance/Property Controller / Director of Central Accounting

INTERSTATE HOTELS & RESORTS - Washington, DC

March 1995 to January 2003

CAPSTAR HOTELS

Washington, DC

Title: Area Director of Finance/Property Controller / Director of Central Accounting

Dates: 3/95 - 1/03

Primarily responsibilities were the overseeing of all accounting functions including financial statement review, cash forecasting, owner relations and reporting. Other duties have included participation in 10 acquisitions and owners review of 20 existing projects. The hotels that were serviced as an active controller were Arlington Hilton, Hilton Embassy Row, The Latham, Georgetown Inn and Sheraton National. Oversight was provided for Hilton Garden Inn DC, Crown Plaza Hamilton, Hilton Crystal City.

Manager of Accounting Services/Director of Finance

WYNDHAM HOTELS & RESORTS - Dallas, TX

December 1988 to March 1995

Supervision of the preparation of monthly financial statements, revenue and cash forecasting, detailed annual operation budget, reconciliation of balance sheet and payroll tax withholdings, and filing of all government reports for 13 properties. Design and implementation of inventory and cost control procedures. Development for promotion of a six person staff while ensuring completion of payroll, accounts receivable, accounts payable and income audit functions. Responsible for installation and implementation of integrated systems.

Education

Bachelor's in Finance & Accounting

Marquette University - Milwaukee, WI

1974 to 1978

Skills

- Excel
- Accounting Software
- Hotel Experience
- Guest Services
- Supervising Experience
- Accounting
- Hospitality Experience
- budget
- Financial Reporting

- cash
- Management
- Payroll
- ADP
- Microsoft Office
- Word
- Finance
- Financial Modeling
- Strategic Planning

Certifications and Licenses

Certified Hospitality Accountant Executive

December 2013 to Present

A valid CPA CMA or other related accounting designation

Assessments

Attention to Detail — Proficient

October 2019

Identifying differences in materials, following instructions, and detecting details among distracting information.

Full results: https://share.indeedassessments.com/share_to_profile/9912e7f753caeabfb5c6e39dd5f580c3eed53dc074545cb7

Supervisory Skills: Directing Others — Expert

October 2019

Motivating others through feedback to identify improvements or corrective actions.

Full results: https://share.indeedassessments.com/share_to_profile/f41d7315e06b0d7672798e463972d55deed53dc074545cb7

Logic & Verbal Reasoning — Proficient

October 2019

Understanding the meaning of text, and identifying the relationships among words or concepts.

Full results: https://share.indeedassessments.com/share_to_profile/7be89b1e7adfc97af5762041c31ca05ceed53dc074545cb7

Legal Skills — Proficient

October 2019

Assisting practicing attorneys in the preparation for litigation proceedings.

Full results: https://share.indeedassessments.com/share_to_profile/084c154a7848576d17f9f399d65a7015eed53dc074545cb7

Accounting: Basic Principles — Expert

October 2019

Preparing financial records according to federal policies.

Full results: https://share.indeedassessments.com/share_to_profile/25f0f57c08f63f244d12520508eae208eed53dc074545cb7

Basic Word Processing with Microsoft Word — Familiar

October 2019

Basic Word techniques, including the use of tools to format or edit text.

Full results: https://share.indeedassessments.com/share_to_profile/b7d47cbd48db4810f525e53062314834eed53dc074545cb7

Verbal Communication — Expert

October 2019

Speaking clearly, correctly, and concisely.

Full results: https://share.indeedassessments.com/share_to_profile/616d23a3a542b139cfa7cbf9bbe0525eed53dc074545cb7

Accounting Skills: Bookkeeping — Highly Proficient

October 2019

Calculating and determining the accuracy of financial data.

Full results: https://share.indeedassessments.com/share_to_profile/2969a6117b65dbb6e0a6a69b3442d1ceeed53dc074545cb7

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

Groups

Hospitality Financial Technology Professionals

January 1990 to Present