

Matthew Sawicki
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Experience:

Great Batch Medical,
Minneapolis, MN.
08/2012 – 09/2012
Inspector

- *Visually inspect medical devices for defects: scratches, stains, pits, tooling marks, carbon deposits etc.
- *Place devices in proper trays and attach labels.
- *Package and label finished orders.
- *Maintain clean and safe workstation.

Pioneer Press
St. Paul, MN
11/2009 – 05/2010
Carrier

- *Assembled newspaper
- *Doorstep delivery by 6:00am 7 days per week

Addco,
St. Paul, MN.
05/2008 – 09/2009
Final Assembly Technician

- *Inserted parts into partial assembly during various stages.
- *Executed daily operations of final assembly.
- *Placed product in equipment and on work surface for further processing, inspecting and wrapping.
- *Completed final inspection using a quality checklist
- *Trained co-workers in sub-assembly and final assembly.
- *Counted finished product to determine completion of order
- *Weighed raw materials for distribution.
- *Structured and maintained a secure and clean environment.
- *Recorded information, such as number of products tested, meter reading and date and time completed.
- *Washed machines, equipment, vehicles and products, such as steel trailer frames and parts.
- *Lifted raw materials, final products and items packed for shipment, manually and using hoist.

Education:

GED
Fairview ALC, Roseville, MN.