

Sarfaraz Khan

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Education

Master of International Business (MIB)

Hult International Business School | San Francisco, California

August 2018

Bachelor of Marketing (BA)

Florida International University | Miami, Florida

August 2016

Experience

Operation Specialist – Convoy Logistics Providers-Houston, TX

March-2025-Current

- Oversee different projects and delegate roles.
- Oversee different modes of transport such as Ocean, AIR, FTL, LTL, and LCL.
- Handle oversized cargo projects.
- Use Microsoft Excel to create pivot tables.
- Read engineer CAD drawings for better understanding of work scope.
- Handle project RFQ's for all modes of transport efficiently.
- Use Software such as CargoWise to organize and store data.
- Organize meetings with supplier and vendors.

Project Coordinator- LS Cargo Logistics USA Corp-Houston, TX

July 2022-January 2025

- Use SQL to organize and query data.
- Oversee different modes of transport such as Ocean, AIR, FTL, LTL, and LCL.
- Communicate with vendors/suppliers around the world to delegate shipments efficiently.
- Handle large charter projects for companies such as Metso Outotec USA and Valmet.
- Cut documents such as delivery orders, mbl, and hbl's.
- Handle project RFQ's for all modes of transport including breakbulk,
- Communicate with terminal stevedores and marine surveyors to ensure cargo safety.
- Read engineer drawings and relay cargo lashing points to all parties involved.
- Use software such as Cargosoft to organize shipments and record data.
- Organize meetings with suppliers, truckers, operation managers, and freight forwarders.
- Help LS Cargo logistics onboard new clients and generate over \$70,000 profit share.

Logistics Account Executive/Customer Account Specialist Total Quality Logistics—Florida April 2021-May 2021

- Coordinate Transportation lanes for PepsiCo.
- Handle Accounting for PepsiCo using platforms such as CASS
- Monitor Supply Chain and Market Fluctuations to beat down carriers.
- Negotiate with suppliers/vendors/distributors.
- Helped generate \$100,000 in revenue in 2021
- Handle import/export for companies in Asia and North America
- Handle logistics operations for over 10 PepsiCo warehouses.

Additional Information

Languages: English (native), Urdu (native)

Skills: Microsoft Excel (pivot tables) Social Media, SQL, Content Marketing, Email Marketing, A/B split testing, Advertisement, Communication, Teamwork, Leadership.

Volunteer Work: Help manage and organize events at a Muslim Youth camp for the Mosque of Miami Gardens.