

Sarah Minda

Dayton, OH 45420

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Work Experience

Material Handler

Xerox - Monroe, OH

October 2022 to November 2023

- Disassemble Xerox printers for resale and recycle.
- Pick products to be shipped.
- Inventory control
- Keeping my area clean and stocked ready for the next shift.

Cake Decorator/Bakery Clerk

Kroger - Middletown, OH

May 2022 to August 2022

- Decorating cakes, cookies, and cupcakes per order.
- Baking cookies, pies, and bread.
- Package baked goods and breads to be sold.
- Restock bakery products when needed.
- Keeping a clean, sanitized, and safe work space for myself and other employees.

Material Handler

Kohl's - Monroe, OH

October 2016 to April 2022

- Picking/ packing products that are high quality for customers and taking appropriate steps for damaged or opened products.
- Sorting products to be ready for packaging.
- Packaging products to ensure safe shipping.
- Replenish areas that have low products.
- Loading trailers so packages can be shipped.
- Problem solving skills to help other employees who need help.

Education

GED

Monroe High School - Monroe, OH

1998 to 2002

Skills

- Pallet Jack

- RF Scanner
- Materials Handling
- Shipping & Receiving
- Warehouse Experience
- Forklift
- Packaging
- Order Picking
- Manufacturing
- Order Picker
- Load & Unload
- Inventory Control
- Quality Inspection
- Cake Decorating