

CORPORATE MANAGEMENT GROUP

Employment Application

245 Industrial Blvd.
Sauk Rapids, MN 56379
320-281-5617



"your workforce management & staffing experts"

Tues 1:30



Applicant Information

(APPLICANTS WILL BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED)

Name: FIRST Sarah MI A LAST Kollar Date: 4/3/20

Address: (Street Address) 1485 10th Ave N.E. (Apt. /Unit #)
(City) Sauk Rapids (State) MN (ZIP Code) 56379

Phone: (320) 247-9834 Email: _____

Social Security No. 471-15-5764 Date Available: ASAP

Position Applied for: _____ Desired Salary: _____

Shift Available to work: ☒ 1st ☒ 2nd ☒ 3rd Employment desired: ☐ Full-Time ☒ Part-Time

What is your means of transportation to work? Walk/Drive

Are you authorized to work in the U.S? ☒ Yes ☐ No

How did you hear about us? Cheryl Referral Name: Journey Home

Did you complete this application yourself ☒ Yes ☐ No If under 18, please check here _____

Education

Type of School	Name of School	Location	Number of Years Completed	Major & Degree
High School	Princeton H.S.	Princeton	12 yrs	
College	Hi-Tech Institute	Brooklyn Park	2 yrs	Certified Medical Assistant
Bus. Or Trade School				
Professional School				

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Previous Employment

Company: Fairview Northland Phone: 320-983-7444
Address: 911 Northland drive Supervisor: Jan Marary
Job Title: Medical Assistant Starting Salary: \$ 12.- Ending Salary: \$ 14.-
Responsibilities: Room pts, injections, charting
From: 1998 To: 2005 Reason for Leaving: decided to leave to be stay @ home
mom for my children - last 13 yrs.

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

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PLEASE READ CAREFULLY APPLICATION FORM WAIVER

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant Sarah Anne Haller Date: 4/3/2020