

Sara M Wozniak

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Education

DEGREE | DATE EARNED | SCHOOL

- Studied: Office Management at Bryant and Stratton - 2016 for 6 months

Skills & Abilities

COMMUNICATION

- When I worked in retail I would sometimes help up front with customers. Also at work now being a machine operator communication is a huge part of the job it doesn't just help the operator out but also the company

LEADERSHIP

- Took leadership in receiving while working at Burlington Coat Factory while they were looking for a supervisor

Experience

RECEIVING ASSOCIATE | BURLINGTON COAT FACTORY | 11/2012 - 12/2014

- Unloading truck, stock shelves, inventory, cashier and light office work

CASHIER | PETSMART | 12/2014 - 11/2015

- Cashing customer out, keeping the front of store organized and stocking

MACHINE OPERATOR | GRAPHIC CONTROLS | 10/2015 - CURRENT

- Setting the machines up for the current filter sizes
- Running and packing filter for current jobs along with paperwork that goes along with it