

# Sara Summers

Fort Collins, CO 80524

[sarasummers54\\_p9a@indeedemail.com](mailto:sarasummers54_p9a@indeedemail.com)

+1 970 617 3561

Qualified individual with several years of experience in customer service, and certified in food service standards, seeking an opportunity to expand and grow in my experience, expertise and education.

Authorized to work in the US for any employer

## Work Experience

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### **Kitchen Manager/Nutritional Service Specialist**

Longmont United Hospital-Longmont, CO

April 2015 to September 2020

Leading a team of four volunteers to success every

### **Dept. Manager**

Starbucks inside Safeway-Longmont, CO

June 2009 to March 2015

Cashier, barista, prep cook, cook. I was cross trained to be able to work in different positions in different departments.

### **Kitchen Manager**

American Legion-Longmont, CO

October 2006 to May 2009

Purchased, planned, and prepared all daily lunch specials. All inventory ordering, receiving, and stocking. Lead a team of four volunteers to success every day.

### **Deli/Bakery Manager**

Food Pride-Dacono, CO

September 2001 to December 2005

Prep cook, cook, baker. Did all prepackaged dough for breads, rolls and doughnuts. Baked prepackaged, frozen chicken and meatloaf. Made deli sandwiches and prepackaged potato salad, and macaroni salads.

## Education

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### **G.E.D**

Lyons High School - Lyons, CO

2008

## Skills

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- Customer service

- Held communication and instruction
- Inventory Management
- Problem Solving
- Knowledge of food safety and cleanliness of preparation areas
- Cooking
- Food Preparation
- Kitchen Experience
- Kitchen Management Experience
- Meal Preparation
- Dental Assistant and Radiation certified
- Supervising Experience
- Menu Planning
- Restaurant Experience
- Infection Control Training
- Culinary Experience
- Medical Imaging
- Chairside Assisting
- Inventory control
- Leadership
- Product management
- Senior leadership
- Supervising experience
- Training & development
- Restaurant experience
- Computer skills
- Leadership
- Guest services
- Customer service
- Menu planning
- Cooking
- Cash register
- Barista experience
- Knife skills
- Food handling
- Sales

## Certifications and Licenses

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**ServSafe**

**Certified in Radiation**

August 2020 to Present

Dental assistant and Radiation certified

## **Food Handler Certification**

## **CPR Certification**

## **Food Safety Certification**

### Assessments

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#### **Cleaner fit — Proficient**

August 2023

Measures the traits that are important for successful cleaners

Full results: [Proficient](#)

#### **Food safety — Proficient**

December 2021

Knowledge of proper food and equipment handling safety measures

Full results: [Proficient](#)

#### **Food service: Customer situations — Proficient**

July 2023

Identifying and addressing customer needs in a food service setting

Full results: [Proficient](#)

#### **Supervisory skills: Motivating & assessing employees — Proficient**

October 2020

Motivating others to achieve objectives and identifying improvements or corrective actions

Full results: [Proficient](#)

#### **Cooking skills: Basic food preparation — Proficient**

June 2023

Preparing food, using cooking equipment, and converting ingredient measurements

Full results: [Proficient](#)

#### **Retail customer service — Proficient**

May 2023

Responding to customer situations in a retail setting

Full results: [Proficient](#)

#### **Customer focus & orientation — Proficient**

May 2023

Responding to customer situations with sensitivity

Full results: [Proficient](#)

#### **Learning agility — Proficient**

June 2023

Learning and applying new information

Full results: [Proficient](#)

### **Work motivation — Proficient**

July 2023

Level of motivation and discipline applied toward work

Full results: [Proficient](#)

### **Food service fit: Crew member — Proficient**

May 2021

Measures the traits that are important for successful food service crew members

Full results: [Proficient](#)

### **Work style: Reliability — Proficient**

September 2021

Tendency to be reliable, dependable, and act with integrity at work

Full results: [Proficient](#)

### **Work motivation — Proficient**

June 2021

Level of motivation and discipline applied toward work

Full results: [Proficient](#)

### **Work style: Reliability — Proficient**

September 2023

Tendency to be reliable, dependable, and act with integrity at work

Full results: [Proficient](#)

### **General manager (hospitality) — Proficient**

October 2020

Solving group scheduling problems and reading and interpreting P&L statements

Full results: [Proficient](#)

### **Customer service — Proficient**

August 2023

Identifying and resolving common customer issues

Full results: [Proficient](#)

### **Work style: Reliability — Proficient**

March 2023

Tendency to be reliable, dependable, and act with integrity at work

Full results: [Proficient](#)

### **Cooking skills: Basic food preparation — Proficient**

December 2021

Preparing food, using cooking equipment, and converting ingredient measurements

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.