

Sara Powell

Hard worker, Fast learner

Saint Paul, MN

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Willing to relocate: Anywhere

WORK EXPERIENCE

3rd Key Manager/Eyeware specialist

Visionworks - West Saint Paul, MN - May 2016 to Present

Open and close the store.

Book appointments.

Check patients insurance.

Help patients pick out glasses and lenses.

Payroll every Saturday.

Lead Cashier

Lancer Hospitality - Bloomington, MN - March 2016 to June 2016

Responsibilities

Sell coffee can use espresso maker .. make sandwiches and pizza .. Give breaks .. Give refunds

Skills Used

Management skills

Supervisor

Edible Arrangements - Eagan, MN - August 2015 to December 2015

Responsibilities

Answered phones and took orders for guests. Helped each guest find exactly what was needed for individual occasion. Upsold products based on sales for each week. Made fruit orders for preparing arrangements.

Trained in new employees. Key holder. Routed routes for driver.

Accomplishments

Great management skills.

Team Lead Assistant

EMS entertainment - Bloomington, MN - November 2014 to August 2015

Responsibilities

Give tours of barbie dream house

Train new barbie friend team members

Give make overs, watch stage area and help with dress up.

Sell and print pictures.

Answer guests questions.

Keep lobby and gift shop area clean.

Handle Cash at the box office.

Help team leads with closing shifts checked on employees to make sure all was going well.

Talked with upset guests to come up with a solution good for everyone.

Accomplishments

Leadership skills I learned how to run a shift and efficiently communicate with a team to help all guest needs.

Housekeeper

Motel 6 - Roseville, MN - August 2014 to October 2014

Clean rooms for the guests to sleep in. Make sure all rooms has clean and well Maintained sheets and towels. Trained new team members in. Inspected rooms on occasions. A few days on front desk training.

Cashier/Sandwich Artist

Subway - Saint Paul, MN - December 2013 to March 2014

Created sandwiches for guests, handled cash, also helped with preparing all the vegetables.

Cashier/Ride operator

Como Town - Saint Paul, MN - March 2012 to September 2012

Sold tickets to guests, Sold food. Operated the gift shop. Cleaned park and made the park look presentable. Also operated rides.

EDUCATION

Human Services

Century College

2011 to 2012

SKILLS

Fast Learner ● Quick on feet ● Great with customers ● Friendly ● Dependable ● Responsible