# PAYROLL CHANGE REPORT
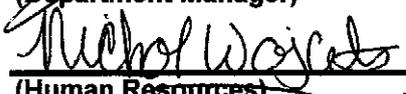
| Today's Date: | 10/5/2015 | Effective Date: | 10/20/2015 |
|---|---|---|---|
| Hire Date: | 10/20/2014 | Hours Worked: | ONE YEAR |
| Employee's Name: | John Santema | | |
| Department: | Patties | | |

| | CHANGE (S) | FROM | TO |
|---|---|---|---|
| X | Rate | $10.75 | $11.00 |
| | Shift Differential | $0.00 | |
| | Total | $10.75 | $11.00 |

| | REASON (S) FOR THE CHANGE (S) | | | | | | |
|---|---|---|---|---|---|---|---|
| X | Seniority Increase (Circle One) | 480 HRS | 6 Month | 1 Year | 1 1/2 Year | 2 Year | Annual |
| | Merit Increase | | | | | | |
| | Other | | | | | | |

| ADDITIONAL COMMENTS |
|---|
| John has zero absences. |

| | | |
|---|---|---|
| Authorized by: _(signature)_ | Date: | 10/5/15 |
| (Department Manager) | | |
| Guideline verified: _(signature)_ | Date: | 10-5-15 |
| (Human Resources) | | |
| _(signature)_ | Date: | 10/5/15 |
| (GM Authorization) | | |