

Samuel Knox

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 SamuelKnox

Summary of Qualifications

- Self-motivated, efficient, dedicated team player, committed to quality and service
- Effective communicator with excellent verbal and written communication skills
- Computer proficient with Quantum, MS Office suite, SAP
- Detail oriented
- Coordinated shipping and receiving with vendors, sales reps and customers under pressure with narrow deadlines
- Created inventory requisitions, evaluated and placed units with documentation
- Identified and processed parts requiring repair or removal from inventory

Education

Chandler Gilbert Community College - Chandler, AZ

Major: Business, Supply Chain Management | Aug 2016 to Present

Associates Degree anticipated Fall 2021, with transfer to Arizona State University

Perry High School – Gilbert, AZ

Arizona Academic Scholar | Graduated May 2016

Professional Experience

KBR – Chandler, AZ *Production Associate/Materials Handler* | April 2021 to June 2021

Produced N95 Masks on various equipment, moved raw materials to different workstations.

Randstad – Chandler, AZ *Production/Warehouse (Temporary)* | Jan. 2021 to April 2021

Assigned to McKesson (Tempe) and Avnet (Chandler), helping with production, picking/packing and assorted warehouse duties.

Liberty Staffing – Tempe, AZ *Production Associate* | September 2020 to December 2020

Assigned to Footprint, Inc. producing eco-friendly food service materials.

Safeway – Chandler, AZ *Night Stocking Associate (Temporary)* | May 2020 to June 2020

Stocked incoming items on shelves, organizing and displaying product appropriately.

Whole Foods/Amazon – Chandler, AZ *Associate (Temporary)* | Jan 2020 to April 2020

Selected, packed and prepared customer orders for pickup and delivery.

Ideal Garage Doors – Mesa, AZ *Warehouse Supervisor* | Oct 2019 to Dec 2019

Transported orders to and from customers, monitored and stocked warehouse materials, maintained organization of warehouse, worked closely with customers and team members to prepare materials in a timely manner.

AvAir – Chandler, AZ *Warehouse Clerk* | June 2017 to July 2019

Assisted coordination of shipping and receiving, moved, sorted and placed materials according to product code. Counted and located inventory, labeled materials, prepared items for shipping, organized warehouse and work area and facilities maintenance.

UPS – Tempe, AZ *Driver Assistant* | Dec 2016 to May 2017

Assisted with loading, sorting and delivering packages under rapid time constraints at residences, and commercial businesses.

Awards

Eagle Scout | Aug 2014 **National Heroism Award for Life Saving, BSA** | Aug 2010