

Sammie Raynolds

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Work Experience

Operations Specialist

Wild Zora Foods - Loveland, CO

April 2018 to Present

Build & Maintain Production Schedule - Build & Maintain Inventory Management System - Analyze Production Data - Develop New Products - Create & Maintain Production Records - Create Process Documents - Maintain Food Safety Plans - Load & Unload Freight Trucks Using a Forklift - Create Facility Floor Plans - Inventory Management - Perform Daily Quality Assurance Tasks - Build & Maintain Lot Tracking System - Troubleshoot Equipment Issues - Assist Warehouse with Order Picking/Building

Sous Chef

Carter's Creative Catering - Loveland, CO

March 2015 to March 2018

Create Prep Lists and Shopping Lists - Create Weekly Schedule for Dish Washers & Prep Help - Direct Prep Help - Execute Tasks on Prep List - Ensure Proper Execution of Menu Items - Bake Breads and Some Desserts

Intern

Budweiser Events - Loveland, CO

April 2015 to April 2015

Executed Prep Tasks - Ensured Box Seat Orders Were Prepared Properly

Girl Scout

Girl Scouts of the USA

January 2003 to January 2015

Independent Sales: Top of Sales 12 Years in a Row

Girl Scout Gift Wrap Booth: Provide Excellent Customer Service While Maintaining a Neat and Orderly Work Place

PowerUp-Bully Prevention Workshops: Facilitate Curriculum to 8 - 10 girls

Education

HACCP CERTIFICATION

NORTH CAROLINA STATE UNIVERSITY

August 2017

CULINARY CERTIFICATE

FRONT RANGE COMMUNITY COLLEGE

May 2015

HIGH SCHOOL DIPLOMA
ROCKY MOUNTAIN HIGH SCHOOL
August 2014

Skills

- Culinary Experience
- Food Safety
- Order Picking
- Packaging
- Quality Control
- Catering
- Food Preparation
- Shipping & Receiving
- Cooking
- Quality Assurance
- Microsoft Office
- Labor Cost Analysis
- Purchasing
- Order Picker
- Manufacturing
- Freight Experience
- Research & Development

Certifications and Licenses

HACCP Certification

August 2017 to Present

ServSafe: Food Protection Manager

September 2014 to September 2019

ManageFirst: Hospitality Human Resources Mgmt. & Supervision 2.0

December 2016 to Present

PCQI Certification

January 2020 to Present

Forklift Certified

April 2022 to April 2025

Assessments

Data entry: Attention to detail — Expert

October 2022

Maintaining data integrity by detecting errors

Full results: [Expert](#)

Administrative assistant/receptionist — Expert

October 2022

Using basic scheduling and organizational skills in an office setting

Full results: [Expert](#)

Analyzing data — Highly Proficient

October 2022

Interpreting and producing graphs, identifying trends, and drawing justifiable conclusions from data

Full results: [Highly Proficient](#)

Spreadsheets with Microsoft Excel — Expert

October 2022

Knowledge of various Microsoft Excel features, functions, and formulas

Full results: [Expert](#)

Working with MS Word documents — Expert

October 2022

Knowledge of various Microsoft Word features, functions, and techniques

Full results: [Expert](#)

Filing & organization — Expert

October 2022

Arranging and managing information or materials using a set of rules

Full results: [Expert](#)

Data entry: Attention to detail — Expert

October 2022

Maintaining data integrity by detecting errors

Full results: [Expert](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

Groups

Lifetime Girl Scout

August 2003 to Present

Additional Information

Interests and Hobbies: Spending Time with Family and Pets, Playing Softball, Marvel Fanatic, Lifelong Broncos Fan