

CORPORATE MANAGEMENT GROUP

Employment Application



your workforce management & staffing experts

APPLICANT INFORMATION							
Last Name	Moreno	First	Salena	M.I.	G	Date	11-10-15
Street Address	1136 5 th St.			Apartment/Unit #	6		
City	St. Paul Park	MN State	Minnesota	ZIP	55071		
Phone	651-808-3921		E-mail Address	SalenaMoreno@gmail.com			
Date Available	Any day	Social Security No.	475-15-4325	Desired Salary	\$14.00 per hr.		
Position Applied for							
Are you a citizen of the United States?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>		
How did you hear about us?	Live class searched online		Referral Name:	N/A			

PREVIOUS EMPLOYMENT			
Company	Express Employment Professionals	Phone	651-731-9328
Address	Woodbury Location	Supervisor	Mai Xiong.
Job Title	Receptionist quality control	Starting Salary	\$13.00
Responsibilities	Production, Financial Inst.	Ending Salary	\$13.50
From	2 yrs?	To	Present
Reason for Leaving	Still contracted		
May we contact your previous supervisor for a reference?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
Company	US Bancorp	Phone	651-552-0420
Address	1193 S. Robert St.	Supervisor	Donna Leder
Job Title	Teller II	Starting Salary	\$12.00
Responsibilities	Handled cash.		
From	May 2012	To	Aug 2013
Reason for Leaving	Other personal reasons.		
May we contact your previous supervisor for a reference?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	

DISCLAIMER AND SIGNATURE	
I certify that my answers are true and complete to the best of my knowledge.	
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.	
Signature	Salena Moreno
Date	11-11-15

Applicant Name: Saivena

Date: _____

Interviewer: _____

1. How did you hear about Corporate Management Group? Ad? Referral?

live close by sopenmoms

2. Is that a mobile / Cell phone or lan line? Do you accept test messages?

How about email?

bst-808-3921 - cellphone

3. (+/-) What are your pay expectations? (Make sure to explain our pay structure)

\$10.50 - okay

4. (+/-) What shift(s) do you prefer to work?

lead positions - 1st shift

5. (+/-) Are you available to work weekends?

yes

6. (+/-) How do you plan to get to and from work?

walk or drive

7. (+/-) Tell me about what you did at (Pick a previous position listed on application)?

still contracted, not full time though (open)

- Why did you leave that position?

- If relevant - Why were you terminated?

8. (+/-) Have you ever made a mistake while at work?

Yes

How did you handle it?

Quality control - st.croix : double check work last manager / supervisor

9. (+/-) Has there been a time when there wasn't any or enough work to do at one of your previous positions?

yes

What did you do?

stay late / clean / double check for next day

10. (+/-) Do you currently have any limitations or restrictions that we should be aware when considering you for a position? If so, What? (It does not eliminate them from opportunity we want to make the right match) N/A

11. Preparation _____

12. Comprehension _____