

SABRENA LYNN ADAMS

Shawnee, KS 66227
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314-465-1604

QUALIFICATIONS SUMMARY

Detail-oriented professional with 15 plus years of experience in customer service, warehouse & inventory control seeking full-time position.

WORK EXPERIENCE

Stockroom/Inventory Clerk

Vallen Distribution via Elwood Staffing Agency, Olathe, KS, Aug. 2024 - Dec. 2024

- Receiving & stocking daily orders
- Operational fulfillment
- Asset/Inventory management & stock out mitigation
- Customer relations

Warehouse Production Associate

Amazon MCI7, FOE1 Fulfillment Center, New Century & KC, KS, July 2022 - May 2024

- Process incoming returns using company software, equipment & scanners
- Preparing merchandise for resale or removal, as needed
- Packaging outgoing orders & meeting daily production requirements

General Merchandise/Supplies Sales Associate

Follett Higher Education Group at Washington University, St. Louis, MO, Aug. 2011- Oct. 2020

- Accurately process cash and credit card transactions
- Provide quality customer service
- Highly detailed inventory control, merchandising, online order fulfillment and pick & pack
- Vendor relations, supplies purchasing and receiving
- Process textbook, course materials and buybacks
- Set up sales floor displays
- Proficient using Microsoft office (Windows 7)

EDUCATION

University of Missouri-St. Louis
August 1995 – December 1995
Mathematics Major

University of Missouri- Rolla
August 1992 – May 1995
Mathematics Major

Riverview Gardens High School
High School Diploma