

# Steven Williams

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## OBJECTIVE

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To obtain a position where my hard work, skills and experience are utilized to growth within a position and a company.

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## QUALIFICATIONS SUMMARY

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- Over 15 years of production and manufacturing experience.
  - Responsible and hard working with great work ethic.
  - Ability to interact effectively with co-workers.
  - Proven ability to appear for work on time and follow directions from a supervisor.
  - Sound ability to understand and follow work rules and procedures.
  - Ability to accept constructive criticism; establish and maintain working relationships.
  - Self-motivated, good problem solving skills and detail oriented.
  - Team player with ability to interact effectively with co-workers.
  - Strong communication skills
  - Ability to work in all climates and weather.
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## PROFESSIONAL EXPERIENCE

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**Schmidt Printing, Rochester, MN Jan. 1989 – Mar. 2006**  
***Production***

- Packaging finished products into cartons/boxes according to order specifications. Finished cartons are palletized.
  - Ensures that the most economical use is made of all materials and supplies and is alert to improving methods to reduce the waste of these to a minimum.
  - Flexibility to move throughout the plant to assist when needed.
  - Operate lift assist devices such as pallet jack.
  - Operate fork and clamp trucks as needed.
  - Reads bulletin boards daily and keeps facilitator informed on all important factors relating to the operation of area of responsibility.
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## EDUCATION

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John Marshall High School, Rochester, MN  
*High School Diploma*