

Ryan Swanson

Renaissance Man

Greeley, CO 80634

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Supreme focus an determined worker, intelligent young man ready for life's new experiences. People person, an forward movement is a must. To stay stagnate is to live a life of complacency. Ability to Lead an be lead

Willing to relocate: Anywhere

Authorized to work in the US for any employer

WORK EXPERIENCE

Warehouse

IMS Heating & Air - Johnstown, CO - 2017-07 - Present

Stocking Equipment, Taking in/out shipments, Environmental service, cutting sheet metal, equipment organization, Forklift operator, Inventory

Forklift Operator

Noosa Yoghurt - Colorado - 2017-05 - 2017-07

Shipping down stacking FIFO Audit Count

Loading Trailors wrapping Goods In industrial Wrap Reach Lift Double &Tripple Stack Palad etc

Water Transfer Technician

Select Energy Services - Greeley, CO - 2017-03 - 2017-05

Rig ups Rig Down/Layouts, Filter pod work, lay flat work, aluminum pipe line work, On site Frac work/ Driver PEC certified,(safeland) Smith Driving Cert. First Aid an CPR Cert.

Driver/Mover Lead

Two Men and a Truck® - Loveland, CO - 2016-10 - 2017-03

Scheduled, transported, and moved furniture and other valuables -Boxed and unboxed valuables in storage facilities, residences, and businesses -Furniture delivery and setup -Excellent customer service

Account Management in training/Manager

Health Care Services Group - Jackson, TN - 2016-06 - 2016-10

Overseeing operations regarding Housekeeping, Laundry Tech, an Floor Techs. Contracted to a Nursing Home an or Rehabilitation centers. Learn all positions an train, serve corrective action papers, monitor, preform quality inspections on performance. Travel to other facilities as a helping hand an or step in temporally as Account Manager. Prepare staffing reports an monthly reports inventory an scheduling. Passed Ceo walk threw at Pine Meadows in Bolivar Tn. I preformed All manager duties

Production Supervisor

Staff Management Group - Jackson, TN - 2016-01 - 2016-06

Responsibilities

Assign areas to employees working the Gram Cracker Line, Make sure they are trained on the Machine that they work with, assure safety measures are properly being taken at all times. Proper GMP's proper PPE's are used an worn. Issue proper breaks according to company schedule, hand out schedules an preform

disciplinary actions when necessary attend scheduled meeting an training sessions,basically oversee all operations regarding staff management employees an Kellogg Gram Cracker Line

Accomplishments

Got promoted to Lead within my first month

Phlebotomist

PBSI - Positive Business Solutions, Inc. - Jackson, TN - 2015-05 - 2016-01

Responsibilities

Set up all Machines to be ready for use upon opening. Customer service at all times, making sure that the customer is whom they say that they are an maintaining proper (PPE) , Proper performance equipment is on an secure. Sanitation, Venipuncture's, plasma collection, Drawing blood samples, an vein checks for acceptance. Working with others in a group setting an maintaining a good repot with staff an management

Accomplishments

Being a great customer service rep. An making the customers time with us a pleasant and painless one an also maintaining a neat an clean work area during an after center has closed

Skills Used

Training for phlebotomy skills an Venipuncture capability Certification passed an being put to use

Administrative/Recruiter

Lane College - Jackson, TN - 2014-11 - 2015-06

Responsibilities

Accept calls from Students, High schools, Colleges, Financial Aid offices, Registration Offices and other officials. Manage a student load of 500-3000 potential prospect students. Enter information into the Schools database an receiving transcripts an other personal important documentation. Traveled state to state giving presentations selling Lane College As a institution an Brand. Also help within the college with events an different committees tours & etc...

Skills Used

Customer Service Building personal relationships mentoring, document filling, data entry and spread sheet creation. Cold calling an follow ups calls an emails. Professional Business trips an spokesman

Receiving Associate

Walmart - Bolingbrook, IL - 2014-06 - 2014-11

Unloaded trucks AN stocked food, supplies, automotive, household chemicals AN etc to its proper housing shelf AN greet coustomers an assist them in any way possible

Driver/Mover

Two Men & A Truck - Plainfield, IL - 2013-02 - 2013-10

- Scheduled, transported, and moved furniture and other valuables
- Boxed and unboxed valuables in storage facilities, residences, and businesses
- Furniture delivery and setup
- Excellent customer service

Grill Cook

Five Guys Burgers & Fries - Jackson, TN - 2013-04 - 2013-08

- Offers friendly service to all guests

- Takes customer orders, maintains fast, accurate service, and positive guest relations
- Operates grill and sandwich maker in an efficient and safe manner
- Ensures company standards on equipment, facility, and grounds are maintained
- Ensures food quality and 100% customer satisfaction
- Maintains the restaurant with regards to cleanliness, neatness and customer accessibility
- Uses the company cash register accurately and maintains proper control of company assets
- Works as a team member to support other restaurant employees in their duties
- Other duties as assigned by General Manager or Assistant Manager

Madison Oaks Academy Youth Care Worker Lead

Madison Oaks Academy - Jackson, TN - 2010-08 - 2013-02

- Responsible for assisting and instructing program participants and employees. Participants learned in the areas of grooming and hygiene, bathing, eating, toileting and all other activities of daily living.
- Supervised youth level 1-6 behavioral residents.
- Participated in staff meetings and in-service training.
- Driving of agency vehicles for the purpose of program participant transportation, shopping or other related program business.
- Responsible for dispensing of medication, housecleaning, procurement of groceries, meal preparation and other tasks in the maintenance of facilities.
- Acquired and implemented safety rules and regulations.
- Responded to resident emergencies and decided proper response to incidents.
- Maintains all certification in CPR.
- Performed other duties as assigned by supervisor.

Cashier/Customer Service

Zaxbys - Jackson, TN - 2010-06 - 2010-08

- Provided best customer service possible to patrons.
- Worked drive-thru taking customer orders.
- Cleaned and maintained customer area and restrooms.
- Worked various food stations.

Customer service

Next Level Insurance - Chicago, IL - 2010 - 2010

Chicago, IL 2010

- Telemarketing/Cold calls to past, present, and potential life insurance customers
- Obtain leads for business
- Customer service

Dog Care Tech

Hyde Park Animal Clinic - Chicago, IL - 2009-04 - 2009-08

Park Animal Clinic Chicago, IL 4/09 - 8/09

- Worked front desk answering calls, admitted dogs to clinic, and provided animals and customers the best customer service.
- Cleaned, cared for, feed, and walked dogs.
- Maintained office and clinic cleanliness. Handled Vet-Tech responsibilities

EDUCATION

Business Management & Entrepreneurship

North Central University - Arizona
2016 - 2016

Bachelor of Science in Physical Education

The Lane College - Jackson, TN
2009 - 2013

CERTIFICATIONS/LICENSES

PEC

2017-03 - Present

Safeland

Smith Driver Certification

2017-03 - Present

First Aid & CPR Certified

2017-03 - 2019-03