

# PAYROLL CHANGE REPORT

Today's Date:	<u>12/1/2021</u>	Effective Date:	<u>12/5/2021</u>
Hire Date:	<u>10/5/2021</u>	Hours Worked:	<u>60 Days</u>
Employee's Name:	<u>Ryan Schwandt</u>		
Department:	<u>Flow Wrap Operator</u>		

CHANGE (\$)		FROM	TO
X	Rate	\$16.00	\$16.50
	Shift Differential	\$0.75	\$0.75
	Total	\$16.75	\$17.25

REASON (S) FOR THE CHANGE (S)							
	Seniority Increase (Circle One)	<b>60 Days</b>	6 Month	1 Year	18 Month	2 Year	Annual
	Merit Increase						
	Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS
<b>Two Unexcused Absence</b>

Authorized by:	Date:
<u>(Department Manager)</u>	<u></u>
Guideline verified:	Date:
<u>Lou Larson</u>	<u>12-1-2021</u>
<u>(Human Resources)</u>	
<u>(GM Authorization)</u>	Date: <u>12/1/21</u>

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