

**Ralph Ruiz Jr.**  
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Seeking a new challenge and change in industries. Looking to work for a successful company that can utilize my skills to reach their company goals.

**Skills:**

- Supply Ordering, Inventory
- Hard Working, Self Starter, Team Player, Efficient
- Excellent leadership and customer service skills
- Fork Lift, Heavy Lifting, Driver
- Experienced Supervisor
- Goal oriented

**Experience:**

Affordable Seamless Gutters, Westminster, CO

Operator/Installer

February, 2008 – Current

Oversee employees and subcontractors on the installation of custom gutters and downspouts for commercial and residential areas. Provide estimates for customers, worked directly with customers on any issues or questions. Work with vendors and suppliers on all orders and materials. Handle all business accounts and budgets. Sales. Manage supply and inventory control and ordering. Work with city governments on permits and licenses for gutters and downspouts. Run gutter machines in creation of seamless gutters.

Argus Event Staffing, Denver, CO

Part –Time Event Staff

April, 2013 – Current

Maintain crowd control, provide security for venue, check documentation and tickets, greet guests and answer questions, relay communication between venue, staff, and guests.

Joe's Front Range Gutters, Denver, CO

Supervisor/Installer

April, 2007 – February, 2008

July, 2001 – December, 2004

Supervised crew in installation of seamless gutters and downspouts. Provide estimates for customers. Measure house or building for correctness, construct gutters from machine on site, and install gutters and downspouts for customer. Work with various residential and commercial sites in all part of the metro Denver area. Managed all warehouse operations.

Sanchez Sons, Greeley, CO

Supervisor/Installer

December, 2004 – April, 2007

Worked as supervisor in gutter and downspout business. Supervised approximately 4 employees in installation at various job sites. Worked directly with customers.

Advantage Seamless Gutters, Arvada, CO

Owner/Installer

August, 1996 – July, 2001

Owned company which installed custom gutters and downspouts. Supervised employees to install seamless gutters and downspouts. Worked on estimates for customers, worked directly with customers on any issues or questions. Worked with suppliers on all materials needed for jobs. Work with various residential and commercial sites in all part of the metro Denver area.

Bally's Total Fitness, Littleton, CO

1989-1991

Floor Director, Personal Trainer, Morning Manager.

Had several roles within the company to run the business unit smoothly and successfully.

**Education:**

Ranum High School, Denver, CO

Metropolitan State College of Denver, Denver, CO  
(Business Courses)

Front Range Community College, Westminster, CO  
(Business Courses)