



# Transfer Request

Employee Name: Ruby Wyatt

Effective Date: 7/06/2020

Current Shift/Dept.: 2<sup>nd</sup> North seasonal perm <sup>SP</sup>

Shift Requesting: 1<sup>st</sup> North seasonal <sup>u</sup> perm

Reason: Hours/School Schedule

Employee Signature: \_\_\_\_\_

Office Use Only

Attendance: Good

Work Performance: Not done yet

Available Opening: \_\_\_\_\_

CMG Approval: Kelsey Sikkink

Department Manager Approval: MSelmannach

Work Restrictions: N/A

Current Wage: \$12.00 <sup>SP</sup>  
~~\$14.00~~ New Wage: 12.00

Hire Date: 6/18/2020

HR Initials u