

Ruby Montoya

CSR and Manufacturer

Lakewood, CO 80215

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I'm a fast learner and have INCREDIBLE people skills. Can work alone or on a team both supervised and unsupervised. Work best in a fast paced setting as my energy is very high. Working under pressure is not a problem nor a factor.

Willing to relocate to: Denver, CO - Lakewood, CO - Arvada, CO

Authorized to work in the US for any employer

Work Experience

Cashier and Customer Service

Walmart - Lakewood, CO

November 2018 to February 2019

Handling cash, credit, and gift cards, as well as personal, cashier and travelers checks. Fast paced sales, plus selling, and in-store credit sales. Refunds and price overrides are also an essential task that can be handled without any problem. High volume lines and fast paced movement as to speedy sales are one of my strongest points. Keeping area neat and clean at all times while maintaining a professional appearance, as well as ensuring a great customer experience during shopping and while at checkout. I'm very friendly but can limit conversations when it's necessary.

Press Machine Operator

Perry Tool & Die - Broomfield, CO

January 2015 to November 2017

Manufacturing parts by press punch but not limited to assembly. Tumble, break out, deburring, knifing, tumbling, time saving, and operating other heavy machinery such as NCs. Counting, keeping inventory, data entry, stocking, pull-ins, stacking stocking, wrapping, and shipping (FedEx, UPS, DHL and USPS).

Education

High school in Diploma, Business, Marketing

Jefferson Senior High School - Lakewood, CO

August 2001 to May 2004

Some high school

Skills

- Inspection

- CNC
- Quality Control
- Manufacturing
- Customer Service
- CSR

Assessments

Merchandise & Supply Storage Skills — Highly Proficient

February 2019

Measures a candidate's ability to apply systematic processes for managing and storing products and merchandise.

Full results: https://share.indeedassessments.com/share_assignment/dgcweuidbabctye

Verbal Communication — Highly Proficient

February 2019

Measures a candidate's ability to effectively convey information when speaking.

Full results: https://share.indeedassessments.com/share_assignment/4elqygqll1fsqbtj

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.