



Reichel Foods, Inc  
Employee Warning Notice

SQ0014FO

R: 2

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SCANNED

Employee Information

Date: 01/30/13  
Employee Name: Roy DeHart  
Job Title: Tumbler Room  
Manager/Supervisor: Cameron

Type of Warning

Verbal Warning   
Written Warning   
Final Warning

Type of Offense

Tardiness/Leaving Early   
Absenteeism   
Violation of Company Policies   
Substandard Work   
Violation of Safety Rules   
Rudeness to Customers/Coworkers   
Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

Roy was dumping Apple's in such a way that slices were flying out the window & hit another employee.

Plan for Improvement:

Needs to be cautious when dumping everything slow down & do a better job

Consequences of Further Infractions:

Further corrective action leading up to termination

Acknowledgement of Receipt of warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Roy DeHart  
Employee Signature  
Cameron Johnston  
Manager/Supervisor

01-30-13  
Date  
01/30/13  
Date

Witness Signature (if employee understands warning but refuses to sign)

Date