



Reichel Foods, Inc.

Employee Warning Notice

Employee Information

Date: 1/17/2023
Employee Name: Ronald Landry
Job Title: Warehouse 2nd shift
Manager/Supervisor: Ryan Grzanek

Type of Warning

Verbal Warning
Written Warning
Final Warning

Type of Offense

Tardiness/Leaving Early
Absenteeism
Violation of Company Policies
Substandard Work
Violation of Safety Rules
Rudeness to Customers/Coworkers
Other

Details

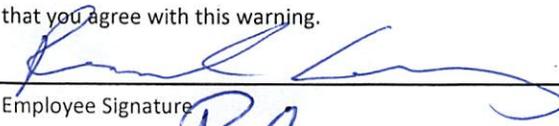
Description of Incident (Describe incident and list the date, time, and any witnesses present)
Tuesday 1/17/23 at 1:30PM Ronald was moving the straight truck out of the tray dock because it was empty. As he pulled the truck out he turned too soon causing the rear bumper of the truck to scrape the apple trailer parked next to him. It caused minor damage to the corner of the trailer and will need to be repaired. Ronald has been told numerous times that he needs to have a spotter when he is moving trucks or trailers. In this case a spotter helping Ronald manage traffic and keeping an eye on the distance between the truck and trailer could have prevented the accident.

Plan for Improvement:
Ronald will have a spotter with him at all times when he is moving trucks or trailers in the parking lot.

Consequences of Further Infractions:
Loss of driving privileges.

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Employee Signature  Date 1-18-23

Manager/Supervisor  Date 01/18/23

Witness Signature (if employee understands warning but refuses to sign) _____ Date _____