

Ronald D. Robinson

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Experience Maintenance & Janitorial Supervisor

Experienced professional in janitorial service, building maintenance, warehousing and operations with results-driven leadership skills and a talent for production efficiency and timely quality completion of projects. Successful history of working independently or as a team member and being cross-trained in multiple areas, with 14+ years of related experience and training. Staying current on hazardous materials identification and procedures.

AREAS OF SKILL AND EXPERTISE

- Forklift operator
- Warehousing Operations
- Shipping, Receiving and Inventory
- Janitorial Services
- Employee training and supervision
- Knowledge of regulatory standards
- Project planning and implementation
- Building maintenance proficiencies

EMPLOYMENT HISTORY

Saint Lutheran School & Church, Denver, Colorado **3/1997 - Present**

Contract Employee: Perform janitorial and basic building maintenance service, to include floor maintenance.

DCT, Denver, Colorado **4/2010 – 8/2013**

Contract Employee: Assigned to Denver International Airport, FAA Building; performed janitorial and basic building maintenance service, to include floor maintenance.

Integrated Airline Services, Denver, Colorado **11/2010 – 4/2011**

Ramp Agent: Duties consist of loading and unloading airplanes and directing the plane into the gate area. Responsible for training new employees on proper work methods, safety guidelines and the security of assigned luggage. Observation of all employees and retraining them when necessary.

Flight Services & System, Inc., Denver, Colorado **2/2011 - 2011**

Customer Service Agent (part-time): Duties included transporting passengers who required assistance to and from airlines gates. Provided airline schedules and departure information to passengers.

Colorado Department of Correction, Denver, Colorado **4/2008 – 8/2010**

(Title): Duties included installation of office furniture and equipment at various State agencies.

Factory Motor Parts **10/2004 – 5/2005**

(Title): Duties were; receiving and shipping commodities and inventory of materials. Operated stand up and sit-down fork lifts. I conducted monthly inventories and supervised a staff of three.

Maintenance Unlimited & Maintenance Management, Denver Colorado **9/83 – 4/2009**

Area Supervisor: Responsible for training and performance standards for 200 employees. Conducted follow up training as required. Assigned staff to customer sites and insure that all services were performed to customer satisfaction.

EDUCATION AND TRAINING

Graduate: 1977 High School, Chickasha, OK

United States Army, Training in NCO

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Numerous classes and seminars in customer services, commercial cleaning and basic building maintenance.